DEPARTMENT OF CONSERVATIVE DENTISTRY & ENDODONTICS BHARATI VIDYAPEETH DENTAL COLLEGE & HOSPITAL

NOTICE

This is to inform you that following staff members are instructed to take rounds in the aforementioned premises twice in a day to see that no untoward incidences occurs in the campus. If any untoward incidences occurs, it should be immediately reported to the Principal (9822042097).

Everyday's report of the rounds should be entered in the prescribed format and submitted to Dr. Jyoti Mandlik without fail.

COLLEGE PREMISES

Group 1- Basement and office floor

Group 2 – First Floor

Group 3 – Second Floor

Group 4 – Third Floor

Group 5 – Forth Floor (Boy's common room etc.)

Group 6 - Canteen

GIRLS HOSTEL

DATE	NAME OF THE STAFF TAKING ROUNDS	LOCATION	TIME	OBSERVATION	SIGN