

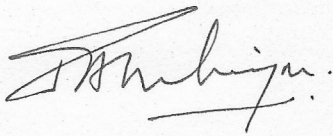
**BHARATI VIDYAPEETH
DEEMED TO BE UNIVERSITY
DENTAL COLLEGE & HOSPITAL, PUNE**

21st April 2021

NOTICE

This is to inform all Teaching & Non-Teaching Staff that following instructions have to be followed:-

1. It is mandatory for all staff to do Biometric Attendance twice a day on Arrival & Departure.
2. In case of any problem with Bio-Metric Attendance machine the staff should inform the attending clerk and sign in the Biometric Attendance Register.
3. All Staff availing Casual Leave in the Afternoon Session should compulsorily do Biometric Attendance at 9:00AM and 1:00 PM.
4. Staff availing Casual Leave in Morning Session should compulsorily do Biometric Attendance at 2:00 PM and 4.30PM.



Dr. Rajesh Kshirsagar
Principal

PRINCIPAL
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