## BHARATI VIDYAPEETH DEEMED UNIVERSITY DENTAL COLLEGE & HOSPITAL PUNE - 411 043

Date: 21 /06/2018

## **NOTICE**

This is to inform the following members that meeting of Core Committee is scheduled on 30 /06/18 (Saturday) at 11.00 am.

Venue: - Conference Hall of Dental College & Hospital, Pune.

## Agenda of the meeting:

- 1) Outlook Survey- BVDeemed to be University Dental college SECURED 13<sup>th</sup> rank amongst all private dental colleges in India and 23<sup>rd</sup> amongst private and Govt.dental colleges of India.
- 2) Orientation programme for M.D.S (I) 2018 conducted along with support from Oral Medicine and Radiology department faculty...
- 3) M.D.S Part I student related issues-Attendance and stipend.
- 4) B.D.S (First, Second, Third, Final) year University Exam conduction and declaration of results 2018.
- 5) NEET, B.D.S Admission procedure display on University website, counselling.
- 6) CAP section-work completion of B.D.S and submission to University.
- 7) International Yoga day-21<sup>st</sup> June 2018.
- 8) Pre-PhD presentations-25-26 June 2018.

## **Upcoming events:**

- 1) Year Book publication of dental college
- 2) Annual Magazine of Dental College in process.
- 3) NEET B.D.S Admission 2018.
- 4) Vacation.
- 5) CDE program plan.
- 6) Educational fair and lecture (Opportunities abroad) for interns-6<sup>th</sup> July

All are requested to come prepared with relevant documents, suggestions and opinions with regard to the above. Kindly make it convenient to attend the meeting

Chairman, Core committee,

BVDU, Dental College & Hospital, Punerincipal

Deemed to be University DENTAL COLLEGE & HOSPITAL Pune-Satara Road, Pune-411 043.

## BHARATI VIDYAPEETH Deemed to be University DENTAL COLLEGE & HOSPITAL, PUNE

Date: 05 /07/2018

## Minutes of the Meeting of Core Committee conducted on 30/06/18

## Updates by the Principal:

- Outlook Drshti Survey- BV Deemed to be University Dental College and Hospital, Pune secured 13<sup>th</sup> rank amongst all Private Dental Colleges in India and 23<sup>rd</sup> amongst ALL Private and Government Dental colleges of India.
- 2. Orientation programme for M.D.S (I) was conducted on 1<sup>st</sup> June 2018 with presentations by Faculty from the Department of Oral Medicine and Radiology. Dr.Amit Mhapuskar, Dr.Manjula Hebbale, Dr.Shamsu Ul Nisa and Dr.Darshan Hiremutt addressed the students and provided guidance regarding rules and regulations, duties and responsibilities, and the academic and extracurricular activities to be followed and performed by the students during their tenure.
- 3. M.D.S Part I students-Attendance and Stipend-The process of preparing the documents for the payment of stipend to MDS I students is in progress. Students are asked to submit copies of Adhaar card, PAN card, Bank passbook (first page Xerox copy) to account section with immediate effect.
- 4. All the Undergraduate and Postgraduate Examinations (Summer 2018) were conducted uneventfully. Central Assessment Program was carried out efficiently by the CAP team. Compiled data was submitted to the University in time. Declaration of results will be completed in the first week of July 2018.
- NEET-2018 B.D.S Admission: procedure, firsts display on University website, counselling in process.
- International Yoga Day was conducted on 21st June 2018 with support from Department of Periodontology. Dr.Amita Mali and her team deserve praise for their efforts and efficient conduction)
- Pre-PhD presentations were conducted on 25<sup>th</sup> and 26<sup>th</sup> June 2018. Dr. Seema Patil took sincere efforts in formulation and compiling and redesigning of PhD curriculum. Dr. Priya Deo

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(Dept of Oral Pathology) and Dr. Rajganesh Gautam (Dept of Orthodontics and Dentofacial Orthopedics).

- 8. Year Book: Data has been compiled and the e version shall be compiled shortly.
- 9. Annual Magazine of Dental College in process. E-Version to be prepared as the first stage.
- 10. An official letter with the recommended Vacation schedule for academic year 2018-19 has been forwarded to Vice-Chancellor. Dates shall be declared after the approval by the University.

## **Deliberations and Discussions**

- 1. Alternate Saturday working pattern was discussed and a request for first, third and fifth Saturday as holidays to be forwarded to Vice Chancellor.
- 2. CDE program plan-Each Department to conduct one scientific programme per year.
- 3. Educational fair and lecture (Opportunities Abroad) for interns-6<sup>th</sup> July 2018 Intern farewell programme. Dr. Nakul Rawal to make a presentation on Research Opportunities in Sweden.
- 4. All HoDs/ Incharges are instructed to inform Mr. Mulani to ensure cleanliness of their departments on a regular basis.
- 5. An external agency has been appointed for spraying of insecticides for mosquitoes.
- 6. All departments to request UG and PG students to go to canteen for breakfast / lunch when needed or required and resist food/snacks delivery order from canteen throughout the day. This is to avoid the rodent menace in the departments.
- 7. Nursing staff shall be rotated from July1, 2018. No exceptions shall be considered.
- 8. Internship Extension: Ensure that the schedule prepared by the office is followed. No Change in the schedule is permitted unless approved by the Principal.
- 9. Department of Public Health Dentistry shall conduct a workshop for MDS I students on 'Research Methodology and Biostatistics' on 19-20 July 2018. Attendance of all MDS I students is mandatory.

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### BHARATI VIDYAPEETH **Deemed to be University** DENTAL COLLEGE & HOSPITAL PUNE - 411 043

## Minutes of Core Committee meeting conducted on 31/07/18

### **Updates:**

- 1) A resolution was passed in Implant Committee meeting permitting 2 more implant companies to participate in the sale of implants in the college. 124 Dental implants were placed 3 departments from 1st Oct 2017 to 30th July 2018.
- 2) Opportunities Abroad an interactive session with experts was organized on 6<sup>th</sup> July 2018 Participating agencies were IDP Education India Pvt. Ltd, Global Opportunities, Imperial Overseas Education.

Dr. Nakul Raval , an alumnus, spoke on" Molecular Techniques and Nuclear Medicine in Head & Neck Research in Sweden".

Dr. Darshan Hiremutt was instrumental in organizing this programme.

- 3) IQAC Committee has submitted an IQAR report effectively carried out under the guidance of Dr.Amol Patil.
- 4) NSS Unit of our institute organized a Tree Plantation program in our college premises on 9<sup>th</sup> July, Dr. Santosh Jadhav and Mr. Mulani were instrumental in organising this camp.
- 5) Dept of Public Health Dentistry conducted a workshop on 19-20 July 2018 for M.D.S I students on Research Methodology and Biostatistics. Dr. Amol Jamkhande from Bharati Vidyapeeth Deemed to be University. Dental College and Hospital, Pune, Dr. Nitin Gupta from D.Y.Partil Dental College and Hospital, Pimpri and Dr. Umesh Wadgave from Bharati Vidyapeeth Deemed to be University, Dental College and Hospital, Sangli were the Resource persons. Some interns interested in pursuing Short Studies during their internship also participated in the workshop.

## Upcoming events:

NSS activity - Blood Donation Camp will be conducted on August 3, 2018 in collaboration with Bharati Hospital Blood Bank under the guidance of Dr.Santosh Jadhav. Dental college staff and students are requested to actively participate in the program.

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Jans, 08/08/2018 teaching faculty.

- 6) CDE program Gurukool for M.D.S I of the Dept of Prosthodontics and Crown and Bridge will be conducted on 1<sup>st</sup> -2<sup>nd</sup> August 2018. Over 100 participants from various Dental Colleges from across the State are expected to participate in the event.
- 15<sup>th</sup> Aug 2018 Independence day celebrations (Dental college) Department of Prosthodontics given the responsibility for conduction of the same.
- 8) CDE program on TENS-by Dept of Oral Medicine and Radiology has been scheduled on 29<sup>th</sup> Aug 2018. It will comprise of interactive sessions followed by demonstration. Dr. Prashant Suvarna will be the Resource person for the event.

### Administrative issues:

- 9) Surplus funds generated through the CDE programs are to be utilized for departmental requirements. These items may be purchased from Bharati Madhyawarti Sahakari Bhandaar.
- 10) Equipment purchase for the institute to be carried out once a year in Aug September. Kindly note that every department has till June 2020 to fulfill the equipment requirement as per DCI Regulations 2017. Dr. Sanket Kunte explained the procedure about the regarding procurement of department dead stock/ equipment. A structured format has been prepared which should be submitted to Purchase and Stores department before 10<sup>th</sup> August 2018.
- 11) Dr. Veera Bhosale from Orthodontics department pointed out about the dental chair company i.e. Gnathus repair issue. Stabilizers for the same to be installed if required any for the departments. Dr. Praveena Kulkarni may be contacted for installation of stabilizers in the individual departments.
- 12) All departments are to instruct the teaching faculty, PG students and Interns to refrain from ordering food items to the departments. Tea and coffee are permitted. For snacks or meals faculty and students are requested to visit the canteen.
- 13) A major repair work like checking verifying and installing new lines for centralized compressors, any leakage problem of the department is effectively begun in the departments. Work shall commence in the Department of Conservative Dentistry, followed by Department of Pediatric Dentistry, Periodontology and Orthodontics and Dentofacial Orthopedics.
- 14) Remuneration for the University Examinations was discussed and explained by Dr.Amita Mali. The final schedule of payment from the University is awaited.

PRINGPAL 08/08/2018

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## **BHARATI VIDYAPEETH** Deemed to be University **DENTAL COLLEGE & HOSPITAL PUNE - 411 043**

Date: 22 /08/2018

#### **NOTICE**

This is to inform the members of Core Committee that a meeting is scheduled on 31/08/18 (Friday) at 11.00 am

Venue: - Conference Hall of Dental College & Hospital, Pune.

## Updates:

- $1. \quad 1^{\text{st}} \quad -2^{\text{nd}} \quad \text{Aug} \quad 2018, -\text{CDE} \quad \text{program} \quad \text{GURUKOOL,} \quad \text{Workshop} \quad \text{on} \quad \text{Research} \quad \text{Methodology} \quad \text{(M.D.S-1)}$ conducted by Department of Prosthodontics and IPS Pune.
- 2. NSS activity –Blood donation camp was successfully conducted on 3<sup>rd</sup> Aug.2018.
- 3. Extension for interns in progress -
- 4. Department of Public Health Dentistry in collaboration with Rotary Club of Pune (Parvati). Basic dental treatment of children from lower socio-economic background was undertaken schools.
- 5. Purchase of equipments required in the Department for the academic year 2018-19.
- 6. 15<sup>th</sup> August 2018 –Independence day celebration-organized by Department of Prosthodontics . Nearly 30 students and staff (Teaching and Non teaching) attended the event.
- 7. College staff from respective Departments attended the National Conference on Indian Higher Education, Challenges of Autonomy and Accountability -19<sup>th</sup> Aug 2018.
- 8. BVDU ICT Software detailing and functioning for students and parents feedback as well as webinaar activity was discussed with BVDU Dental staff Navi Mumbai-20Aug 2018.
- 9. Year Book Annual Report E-version ready for distribution

#### **Upcoming events:**

- 1. Department of Oral Medicine and Radiology conducting a CDE Workshop on TENS- An interactive session by Dr. Prashaant Suvarna.
- 2. A Parent Teacher meeting is scheduled on 15th September 2018 (Saturday) at 9.30 am, for II, III and IV year B.D.S. Venue - Department of Oral Pathology and Microbiology(Room.no.305).
- 3. Terminal Examinations change in time table

All are requested to come prepared with relevant documents, suggestions and opinions with regard to the above. Kindly make it convenient to attend the meeting

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## BHARATI VIDYAPEETH Deemed to be University DENTAL COLLEGE & HOSPITAL PUNE – 411 043

## Minutes of Core Committee meeting conducted on 31/08/18

## **Administrative Activities**

- 1. Year book activity: An e-copy was shown to all the committee members. The E-version is ready for distribution. The year book committee was appreciated for the data compilation.
- 2. Engagement with NGOs: NGOs to bear the cost of transportation and refreshments. The NGO will also be responsible to ensure the presence of suitable representative / guardian / teacher from concerned organization (school/orphanage/old age home etc.) during the duration of treatment at our institute. The expenses for preventive treatments (pit and fissure sealants, fluoride application), scaling and polishing shall be borne by the institute. All other treatment-concession exclusively at discretion of Principal only.
- 3. B.D.S Admission status: 84 admissions to the First Year BDS Course have been completed. Remaining vacancies to be filled by DGHS. Admission team was appreciated for the efforts.
- 4. Undergraduate Teaching: Principal requested all the senior faculty members to involve themselves in the academic and clinical activities of the UG students. It is observed that Senior Faculty is only involved in PG training and not committing to UG training.
- 5. Staff requirement as M.D (Anatomy), M.D (Physiology), M.D (Medicine) are required urgently. Should the faculty be aware of suitable individuals they should communicate the same to the Principal at the earliest.
- 6. OPD software: Complete computerization of OPD software which will subsequently be extended to departments. Mr.Suhas Pathak will guide for the same.
- 7. Library Advisory committee Henceforth only soft copies of Library and Final Dissertations will be accepted by the Central Library. It is recommended that only soft copies be maintained in the department library as well. HoDs and postgraduate teachers are also requested to maintain soft copies only.
- 8. Biometric attendance: Separate machine has been purchased and installed for PG students. Non teaching staff will also commence with Biometric Attendance from September 1, 2018.

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- 9. **Locker facility**-Nearly 72 lockers are allotted for first BDS students. Dr.Laxmi lakade elaborated on the same
- 10. Charges schedule—Revised Charges Schedule for the dental treatments with effect from 1<sup>st</sup> Sep 2018. Significant increase in collections from patients in past one year. Department of Prosthodontics and Conservative dentistry contribute to a major treatment activity.

## **Activities in August 2018**

- 11. Dr. Uttam Gajare from Dept of Prosthodontics and Crown and Bridge, briefed about the intercollegiate workshop 'GURUKOOL' program, held on 1<sup>st</sup> and 2<sup>nd</sup> August 2018. It was a huge success under the conduction of the department of Prosthodontics an IPS Pune.
- 12. NSS Activity- A Blood Donation Camp was successfully conducted as a part of NSS activity in coordination with Bharati Hospital. 106 bottles of blood were collected. Dr. Santosh Jadhav and his team took tremendous efforts and were congratulated for the same.
- 13. Rotary Club of Pune (Parwati) in collaboration with Department of Public Health Dentistry are working in tandem to provide non-invasive preventive dental treatments to children from underprivileged backgrounds. Rotary Club of Pune (Parwati) shall bring 8-10 children for preventive treatment from nearby schools every Monday. The services shall be offered free of charge.
- 14. Independence Day celebrations 15<sup>th</sup> August 2018 Department of Prosthodontics organized the event. Nearly 30 teaching and non teaching staff participated in this event.
- 15. Dr. V.V.Kulkarni spoke about the 'National conference on Higher Education'. Five faculty attended the one day conference dated (26<sup>th</sup> Aug 2018). Drs. Revati Deshmukh, Dr. Venkatesh Kulkarni, Dr. Vishakha Patil and Dr. N. Vasantha attended the programme.
- 16. Dr. Ajay Sabane (Dept of Prosthodontics) gave an account of ICT activity in our institute. A training session under guidance of Dr.Sachin Kadam was conducted for the faculty from Navi Mumbai Dental college faculty. Webinar to Sangli and Navi Mumbai dental college simultaneously was a suggested option. Feedbacks from students and parents are being done using simple structured questionnaires. This feedback may be taken from Alumni too.

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- 17. Dr.Amit Mhapuskar spoke on the recent **Book Exhibition** held on 29-30<sup>th</sup> August. Each department should forward a list of books (from those on display in the exhibition) to the Principal for initiating the purchase activity.
- 18. Research proposals: Institutional Research Committee can be conducted earlier for Short Studies topics in the period of July-Aug and February - March every academic year.PG Dissertations shall be assessed in the period of Nov – Dec only. Few Dissertations can be taken up for approval along with the Short Studies in July – August to provide more time for the conduct of the study. IRC has approved 20 short studies in the month of Aug 2018.
- 19. PG guide allotment should be done in the first month after commencement of the PG programme.
- 20. Purchase for 2018-19: Purchase list to be finalized and forwarded for approval to Head Office by 15<sup>th</sup> September 2018. Dr.Sanket Kunte shall coordinate this activity. All departments are to ensure that the equipment requirements are fulfilled as per the DCI Regulations by September 2020.
- 21. Department of Public Health Dentistry is planning to open a Satellite Centre at Nasrapur with Bharati Hospital Rural Medical Centre. Dr. Amol Jhamkhande elaborated on the same.

## Academic activities in Sept 2018

- TENS—on 7/9/18 by Oral medicine and Radiology in Hall A
- Implant workshop 11/9/18 on surgical stents-by (DioNavi)-Implants Committee
- Parents teachers meeting on 15/9/18 at 9.30 am Department of Oral Pathology
- Clinical photography Workshop on 28/9/18 by Department of Orthodontics

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## BHARATI VIDYAPEETH DEEMED UNIVERSITY DENTAL COLLEGE & HOSPITAL PUNE – 411

Date: 25 /09/2018

## **NOTICE**

This is to inform the members of Core Committee that a meeting is scheduled on 29/09/18 (Saturday) at 11.30 am.

Venue: - Conference Hall of Dental College & Hospital, Pune.

## **Updates:**

- 1) Implementation of revised charges for treatment in Dept of Prosthodontics, Conservative Department and Department of Orthodontics.
- 2) Parent Teachers meet (for 2<sup>nd</sup> 3<sup>rd</sup> and 4<sup>th</sup> year) on 15<sup>th</sup> Sep 2018
- 3) Instructions regarding submission of completed dissertations (for students appearing in 2019) is 30th Oct 2018.
- 4) Instructions regarding submission of research proposal/synopsis for (M.D.S, I) is 30/10/2018.
- 5) Teachers Day celebrations on 5<sup>th</sup> Sep 2018
- 6) Timetable (University Exams December 2018) displayed on notice boards of college.
- 7) CDE Program (TENS) by Department of Oral Medicine Diagnosis and Radiology-7<sup>th</sup> Sep 2018
- 7) CDE Program by Department of Orthodontics on 28th Sep 2018.
- 8) BVDU Dental college sports activity 2018.( Intercollegiate Basketball Tournament).
- 9) Orientation program for First B.D.S 2018-19 on 17/9/2018.

#### **Upcoming events:**

- 1) Lecture and interactive session on CBCT by guest speaker Dr.Alok Lathi, organised by Oral Medicine and Radiology department.
- 2)57<sup>th</sup> MSDC conference Pune.(24-25 the Nov 2018): Change in Examination dates.
- 3) Department of Oral pathology and Microbiology, pre conference course during the MSDC on 23<sup>rd</sup> Nov at 9.30 am.
- 4) Faculty Development Program by IQAC for non-teaching faculty every Friday from 2 pm onwards for 4 weeks.

All are requested to come prepared with relevant documents, suggestions and opinions with regard to the above. Kindly make it convenient to attend the meeting

## Chairman, Core committee

BVDU, Dental College & Hospital, Pune - 411 043

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## Deemed to be University

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## Minutes of Core Committee Meeting conducted on 29/09/2018

- Revised / Corrected Charges Schedule has been forwarded to All Departments, Accounts Section and OPD Section.
- 2. All Departments are instructed to inform all students (PG AND UG) for payment of yearly FEE on a regular basis .
- 3. It has been decided that only 5 copies of main thesis (one with name and four without name) are to be submitted to the College Office for forwarding to University.
- **4.** Library dissertation soft copy in PDF format only will be accepted in Library.
- **5.** Copies of Library Dissertations and Final Dissertations/ Thesis for the HoD, PG Teacher and Departmental Library should also be in soft copy in PDF format only
- **6.** All HoDs are requested to conduct a presentation of Research Proposals / Synopses of all MDS I students along with the teaching faculty of their department and suggest corrections/modifications before sending to Institutional Research Committee.
- 7. All the Research Proposals / Synopses of MDS Part I students should be submitted to the Institutional Research Committee duly signed with a letter of approval from respective HoD and PG guide.
- Last date for the submission of the Research Proposals / Synopses of MDS Part I students is 30<sup>th</sup>
  Oct 2018.
- 9. Timetable of the University Examinations for Winter 2018 are displayed on the Notice Board and mailed to all Teaching Faculty. Any changes, difficulties, suggestions in University Examination Timetable should be reported to the Principal.
- 10. Department of Orthodontics will conduct the next Parent Teachers Meeting for all years (I.II.III.IV) in the month of Feb 2019 .Henceforth PTM for all the years will be conducted simultaneously.
- 11. Participation in various Intercollegiate Tournaments in Sep2018: BVDU Dental College and Hospital, Pune were declared winners in Table Tennis tournaments.

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- 12. Department of Oral Medicine & Radiology organized a CDE programme comprising of a lecture and demonstration on "Applications of ultrasound & TENS in General Dental Practice" for UG students, PG students and faculty members on 7<sup>th</sup> September 2018 at Lecture Hall – A. Basics of Ultrasound & TENS - Dr. Vishakha Chaudhary, Consultant Physiotherapist, Mumbai and 'Indications & Applications Of Ultrasound & TENS in Dentistry' by Dr. Prashant Suvarna, Private Practioner, Mumbai
  - 13. The Orientation program for first BDS 2018-19 students was conducted on Monday 17.09.18. Dr. Rajesh Kshirsagar welcomed all the students and introduced them to University and the Campus as well as facilities like Library and extracurricular activities (Sports). Followed by brief presentations of First BDS coordinator Dr. Prashant Rao, Faculty from all First year subjects and Anti-ragging and Hostel committees.
  - 14. A CDE Program on 'Diagnostic Imaging in Clinical Dental Practice' was successfully conducted on 28.09.18 by Department of Orthodontics. Dr. Matrishva Vyas was the Resource person from Nikon.
  - 15. A workshop on "Basics in Endodontics' for Interns was organized by Department of Conservative Dentistry and Endodontics. Dr. Harsh Unadkat and Dr. Aniket Jadhav conducted the Workshop on 26.09.2018.
  - 16. Ms. Madhu Yadav, Certified trainer from Indian Society of Training & Development (ISTD), Delhi presented a Guest Lecture to 1<sup>ST</sup> BDS students on 'Developing the Right Attitude in Professional Courses' on 29.09.18.
  - 17. College library Timings for the month of October November and December shall remain unaltered. It is being considered to close the Library at 5pm during the months of Jan- March and July – September. Library shall remain open up to 9pm during the months of Apr- June and Oct-Dec.
  - 18. All HODs are requested to take a feedback from the PG students for Sunday library timing issue.
  - 19. A Guest lecture by Dr. Alok Lathi has been organized by Department of Oral Medicine and Radiology on 5<sup>th</sup> October 2018 (2-4pm). All are requested to participate with PG students.

, 09/10/2018

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## BHARATI VIDYAPEETH Deemed to be University DENTAL COLLEGE AND HOSPITAL, PUNE

## NOTICE

This is to inform the members of Core Committee that a meeting is scheduled on 31.10.2018 (Wednesday)

10 and (30/10/18)

Venue: Conference Hall of Dental College and Hospital, Pune.

### Updates:

- 1. NSS Unit of BVDUDCH activity for contributing for Kerala victims.
- 2. All Teaching faculty of BVDUDCH are hereby instructed to deposit the personal biomedical waste bags at 12.30pm on THURSDAYS only to the person authorized by PASSCO Biomedical Waste Collection Agency. Do not deposit your waste on the ramp or elsewhere in the college premises. Kindly ensure that your personal waste bags have the necessary stickers. It should be noted that it's a facility for them.
- 3. Department of Oral Medicine and Radiology -CDE program on Applications of CBCT in General Dental Practice by Dr. Alok Rathi, WAVE Diagnostic Centre -5<sup>th</sup> October 2018.
- Timetables for forthcoming Terminal and Preliminary Examinations have been sent to teaching faculty by
- 5. An interview for PhD aspirants was conducted in respective departments on 9<sup>th</sup> and 10<sup>th</sup> October respectively.
- 6. Department of Oral Pathology and Microbiology conducted a program on Synopsis Writing and Submission for the M.D.S Part I - 8th October 2018.
- 7. Instructions regarding submission of M.D.S Preliminary exams question papers ( sealed in a envelope) to Dr. Vishakha Patil before 17<sup>th</sup> October 2018.
- 8. Invigilation duties of teaching faculty for the M.D.S Prelims are sent on the BVDUDCH group.
- 9. Department of Oral and Maxillofacial Surgery conducted a lecture on 3D Printing I Medical Health services for Staff, PGS and Interns –8<sup>th</sup> October 2018.
- 10. A Program on account of the 90<sup>th</sup> Birthday Anniversary of Mr.Anandrao Patil was organized -11<sup>th</sup> October 2018 Medical College Auditorium.
- 11. Examination schedule for ENVIRONMENTAL STUDIES-Winter session displayed on notice boards respectively.
- 12. A project for recycling mainly GYPSUM products with SPPU to be discussed and purchase of the equipment for the same to be discussed.
- 13. Our college has been permitted to upgrade the existing software in the OPD section and individual departments for digitalization of patient data. Centralization of data of all departments to be done in phases.
- 14. Vacation schedule (WINTER) dates to be announced officially.

All are requested to come prepared with relevant documents, suggestions and opinions with regard to the above. Kindly make it convenient to attend the meeting

Chairman, Core committee

BVDU, Dental College & Hospital, Pune - 411 043

PRINCIPAL Bharati Vidyapeeth (Deemed to be University) DENTAL COLLEGE & HOSPITAL Pune-Satara Road, Pune-411 048

## BHARATI VIDYAPEETH DEEMED TO BE UNIVERSITY DENTAL COLLEGE & HOSPITAL PUNE – 411 043

## Meeting of Core Committee was conducted on 30/10/18

Updates:

- 1. All Teaching Faculty are hereby instructed to deposit the personal biomedical waste bags at 12.30 pm on Thursdays only to the person authorized by PASSCO Biomedical waste collection agency. Kindly ensure that personal waste bags have the necessary stickers. Do not put Biomedical Waste along with the college Biomedical Waste.
- 2. University examinations-Timetables for the forthcoming University Examinations (Winter 2018) have also been sent to teaching faculty by mail. Please check the dates and ensure the presence of Examiners (Internal and External) and ensure the smooth conduct of the Examinations.
- 3. Instructions regarding submission of M.D.S Preliminary exams question papers (sealed in a envelope) were given to Dr. Vishakha Patil before 17<sup>th</sup> October 2018.Invigilation duties of teaching faculty for the M.D.S Prelims are sent on the BVDUDCH group. MDS -Preliminary Examinations conducted smoothly. Compliments to Dr. Vishakha Patil for her contribution in the uneventful conduct of these examinations.
- 4. ENVIRONMENTAL STUDIES-Examination schedule for Environmental Studies-Winter session displayed on notice boards respectively. Tentative Date of Examination: 13.01.2019. Start of online process: 20.10.2018 Examination Fees: Rs. 610/- Declaration of Results: 31.01.2019.
- 5. Recycling of Gypsum-A project for recycling gypsum products with SPPU. Trial has already been performed successfully. Purchase of the equipment for the same to be discussed.
- 6. Computerization of OPD-Our college has been permitted to upgrade the existing software in the OPD section.OPD shall generate fresh case papers for every patient. Printed receipts will be provided. Follow up / Recall patients will be entered by Departmental Clerks in department. This information shall be received in OPD and Final Report prepared Patient data to be made available in all departments in phases.

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- 7. **Diwali Holidays:** 5- 9<sup>th</sup> November 2018. 10<sup>th</sup> November is a working day. Kindly arrange for a minimum of 2 teaching faculty, 2 PG students and 2 non-teaching faculty to be present on 10<sup>th</sup> November.
- 8. **Winter Vacation**-- First half: 03.12.2018 to 13.12.18. Common Working Day: 14.12.18. Second half 15.12.18 to 26.12.18
- 9. Behavior of Teaching Faculty -Please do not send e- mails, Whatsapp messages or text messages beyond professional needs. Do not engage with PG students /Interns/UG students beyond course/programme requirements. Be polite ALWAYS .Do not use foul words or unacceptable language in the presence of students. Restrict your engagement with students outside college
- 10. Water Tank Cleaning Overhead Water Tanks have been cleaned from the inside and appropriate chemical treatment has been done. We have recently corrected the leakage from all Overhead Water Tanks
- 11. MDS Dissertation Submission No dissertations shall be accepted unless the fees are paid in full. Last date for submission of dissertations is 30<sup>th</sup> October 2018. Last date for submission with Late Fee is 15<sup>th</sup> November 2018. In addition no student shall receive any certificate/ transcripts or permission to attend conference without payment of all fees.
- 12. MDS I students shall pay MDS II fees prior to appearing for MDS Examination on Basic Sciences. Examination on Basic Sciences (University Examinations) shall be held in June July 2018.
- 13. Ph D-Selection of candidates for PhD programme completed
- 14. Proposed Internship Extension--Extension to be based on three parameters
  - 1. Attendance
    - 85% and above No extension
    - 60 84 % Complete Attendance up to 100%,
    - Below 60% Repeat Posting.
  - 2. Performance: Quota to be decided and included in the Interns Manual.
  - 3. **Discipline**: To be decided by the HoD and Principal following written complaint of the Interns Incharge

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- 15. **Proposed Interns leave: Conference leave of 3 days** can be given to the intern if the intern is participating (NOT ATTENDING) in any of the poster or paper presentation with due submission of attendance and participation certificate.
  - **Seven (7) days of sports participation leave** can be granted for Inter University/ District/ State / National or above level of sports tournament. Maximum of 5 days attendance should be granted on account of working for cultural and sports week in the college.
- 16. **Applications of CBCT**-Department of Oral Medicine and Radiology CDE program on Applications of CBCT in General Dental Practice by Dr. Alok Rathi, WAVE Diagnostic Centre -5<sup>th</sup> October 2018.
- 17. **Research Proposal Writing--**Department of Oral Pathology and Microbiology conducted a program on Synopsis Writing and Submission for the M.D.S Part I 8<sup>th</sup> October 2018. Speakers:
  - 1. Dr. Revati Deshmukh
  - 2. Dr. Swapna Patankar
  - 3. Dr. Priya Deo
- 18. A Program on account of the **90<sup>th</sup> Birthday Anniversary of Mr. Anandrao Patil** was organized -11<sup>th</sup> October 2018 Medical College Auditorium.
- 19. Basic Life Support-Department of Anesthesiology, Bharati Hospital organized a demonstration on Basic Life Support for Community Members on account of World Anesthesia Day  $-23^{rd}$  October 2018 in the Amphitheatre of our College.
- 20. **3 D Printing**-Department of Oral and Maxillofacial Surgery conducted a lecture on 3D Printing I Medical Health services for Staff, PGS and Interns –8<sup>th</sup> October 2018.PG students have also visited the manufacturing site at Koregaon Bhima.

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Dr. Arhi bachake

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## Core Committee was conducted on 30/11/18

Following issues were discussed in the meeting:

Principal's Report included the following items:

1) COLGATE Lecture Series (12<sup>th</sup> November 2018)

COLGATE sponsored lecture series: Lectures for III, IV, Interns were organized by COLGATE on 12<sup>th</sup> November 2018 in the afternoon sessions. The topics for particular year were conducted successfully by: 1.Dr.Shail Jaggi – Cavity Preparation – III BDS, 2. Dr. Laxmi Shetty – Medical Emergencies – IV BDS, 3. Dr. Jayesh Rahalkar - What after BDS? – Interns

## 2) Pediatric Dentistry

The Department of Pediatric and Preventive Dentistry conducted a programme for specially abled children on 14<sup>th</sup> November 2018. The programme consisted of Oral Hygiene training, fluoride application, pit and fissure sealants and a skit on Oral Hygiene for the children

## 3) Prevention of Sexual Harassment

The Prevention of Sexual Harassment Cell of our institute organized A lecture with interactive session on Women's Rights in the Work Place by Adv.Divya Chavan, an expert on Women's Rights and Sexual Harassment on 23<sup>rd</sup> Nov2018 at 2.30 pm in Lecture Hall A. The purpose was to sensitise the teaching and non0teaching faculty on gender issues.

## 4) 57<sup>th</sup> Maharashtra State Dental Conference

As part of the 57<sup>th</sup> Maharashtra State Dental Conference the Deprtment of Oral Pathology and Microbiology our institute conducted a Preconference Workshop in Forensic Odontology. The course was conducted by Dr. Aman Chaudhary an alumnus of our institute

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Students Participation Ms. Medha Kaushal  $-1^{st}$  prize in paper presentation – Dr. Revati Deshmukh ,Ms. Shubhita Sethi  $-1^{st}$  prize in Paper Presentation : Dr. Darshan Hiremutt ,Ms. Mitali Niras  $-1^{st}$  Prize in Poster – Dr. Swapna Patankar ,

- 5) Dr. Darshan Hiremutt won the Best Paper prize at National Conference of Oral Medicine and Radiology at Udaipur
- 6) Dr. Shailesh Deshmukh, Chairperson at the Annual Conference of the Korean Orthodontic Association..Plaque presented to the President of the KOA by the President of the Indian Orthodontic Society
- 7) MAHARASHTRA STATE DENTAL COUNCIL -Report of MSDC Elections held on 22/11/18: meeting attended by Dr. Rajesh Kshirsagar

New President: Dr. Narendra Kale, Vice President: Dr. Subhash Bhoyar, Executive Council: New Members, Dr. Rajesh Gaikwad – GDC, Mumbai, Dr. Shishir Mundada, Dr. Vaingave

- 8) Time Table Committee: : A circular was mailed to all teaching faculty considering for any changes in the teaching program for second term 2018-19 academic session (10<sup>th</sup> Nov 2018).All staff members are requested to get in touch with Dr. Devandeep Singh and Dr. Sarita Singh and verify time table for the coming term.
- 9)PhD: Following issues have been discussed at the University R and R Committee meeting Renewal of PhD teacher status, Appointment of new Phd teachers, Permission granted for Interdisciplinary guides, Maintain attendance and work related records. Permission granted to conduct a part of Research at other centers.
- 10) Winter Vacation: Winter vacation dates were declared and all departments were instructed regarding equal distribution of staff during each respective working session.
- 11) Stock and document Verification: A local verification committee conducted regarding Dead stock, Consumables and Patient Records was conducted in all departments as a routine activity.

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- 12) Year Book: A hard copy of year book was circulated for viewing through all departments. Suggestions for improvement and corrections were solicited.
- 13) Visit by Dr. Asmita Jagtap: Stores to be Computerized, Service Books and Leaves streamlining, Uniform for all non-teaching staff, Job description for all non-teaching staff, Computer knowledge up gradation, Presence of teaching faculty in departments

## **Agenda**

- 14) University Examinations: Duties allocated to tea University Examinations Theory.
- **Dr. Varsha Pandit** is Senior Supervisor (Internal) .Appointment of Invigilators/ Junior Supervisors. Kindly speak to Internal Examiners from your respective departments and ask them to coordinate with External Examiners
- **15)** Central Assessment Program: CAP is in BVDUDCH Pune, **Dr. Shandilya** Assistant CAP Director. Written and Telephonic Communication to be made with all Examiners. The Internal Examiner has to coordinate with the External examiner for the Theory Answer Booklet correction.
- 16) Magazine Surveys: Participation in Surveys by India Today –MDRA and Outlook- Drshti Team comprising of Dr. Venkatesh Kulkarni, Dr. Vishakha Patil ,Dr. Ajay Sabane, Dr. Vasantha N., Dr. Rajendra Daule, Dr. Sujata Pinge ,Dr. Shilpa Chaudhari ,Dr. Meenal Tepan ,Dr. Rashmi Saneshall compile the data.
- 17) MDS I Exam in Basic sciences: All departments to inform MDS I students regarding the Examination in Basic Subjects to be held in June-July 2019 as per DCI rules. One examination to be held by the department in January 2019. College shall hold Examination in April 2019 in Basic sciences
- 18) There will **not be any CDE Program** of any department or any sports events till the University Examinations (Winter Session) are completed in December.
- 19) NEET MDS 2019: NEET Entrance dates for application, submission of form, exam dates, declaration of results, are displayed through a circular on mail to all teaching faculty. NEET Admission Committee will be same as last year details will be circulated in the coming week.

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## 20) Interns Extension finalization, Extension to be based on:

i) Attendance: 85% and above: No extension,

60 – 84 % - Complete Attendance up to 100%,

Below 60% - Repeat Posting

ii). Performance:: Quota to be decided and included in the Interns Manual

iii) **Discipline**: : To be decided by the HoD and Principal following written complaint of the Interns Incharge

## Interns – Proposed Leaves Permissible

Conference leave of 3 days can be given to the intern if the student is participating (NOT ATTENDING) in any of the poster or paper presentation with due submission of attendance and participation certificate.

Seven (7) days of sports participation leave can be granted for Inter University or above level of sports tournament. Maximum of 5 days attendance should be granted on account of working for cultural and sports week in the college.

**21)** Lift: The permission for the installation of a new lift has been obtained. Work shall commence shortly. Lift may not be working for 2 months

## 22) Fee Recovery: Should be done before:

- MDS Dissertation submission
- Before appearing for MDS I Basic Sciences Examination

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## Bharati Vidyapeeth Deemed to be University Dental College & Hospital Pune – 411 043

## NOTICE

Members of the Core Committee are hereby informed that a meeting is scheduled on 28/12/18 (Friday) at 11.30 am.

Venue: - Conference Hall of Dental College & Hospital, Pune.

## Agenda of the meeting:

- 1. University Examinations (Theory and Practical) conducted uneventfully.
- 2. Central assessment smoothly conducted.
- 3. Environment studies, university exam to be held on 13/01/2019.
- 4. PhD Guide allocation
- 5. Department of Orthodontics and Dentofacial Orthopedics : IOS National Conference Dr.Amol Patil (Best poster - Research Category)
  - Dr Anand Sabane, Dr. Vinit Swami among the faculty participated in IOS conference.
- Dr.Rajesh Kshirsagar, was felicitated as 'Distinguished Maxillofacial Surgeon' by International Dental Excellence Awards at Mumbai on 8<sup>th</sup> December 2018.
- 7. Internship Extension rules are drafted and reports from all departments are awaited.
- 8. All departments have prepared Interns Manual / Logbook as decided
- 9. BVDUDCH participation in India Today survey. Thanks to all the faculty of the committee.
- 10. Board of Examinations updates Time Tables for the Summer 2019 session are ready.
- 11. Academic Council meeting details.
- 12. Demonstration on Fire Extinguisher use- 7<sup>th</sup> December 2018.
- 13. Faculty Development Programme for non teaching faculty –(4modules)-7,14,21,28<sup>th</sup> Dec 2018.

### **UPCOMING ACTIVITIES:**

- 1. Implant committee to conduct a workshop on 'Prosthetic aspects of Implantology'.
- Department of Conservative Dentistry -program with Dr. Shail Jaggi and Dr. Manoj Nair.
- 3. Department of Prosthodontics and Crown and Bridge, CDE program in collaboration with IPS Pune Branch-Master class for MDS (-5-6<sup>th</sup> Feb2019).
- 4. A College Magazine on the printing process shortly.

Fuhy 19/12/2018

5. Parent Teacher Meet (I-1V) -16<sup>th</sup> Feb 2019 –to be organized by Department of Orthodontics.

You are requested to come prepared with relevant documents, suggestions and opinions with regard to the above.

Chairman,

Core committee,

BVDU, Dental College & Hospital, Pune – 411 043

Email to all teaching faculty.

### **BHARATI VIDYAPEETH**

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## MINUTES OF CORE COMMITTEE MEETING HELD ON 31.01.2019

## Principal's report:

- **1. 8**<sup>th</sup> **January 2019**: Teaching and non-teaching faculty and students paid their respects to Dr.Patangroii Kadam.
- **2. Free Dental check up** and treatment camp for Policemen and their families NSS activity on 8<sup>th</sup> January 2019.
- 3. CDE Programme-Dr. Shail Jaggi: Anterior and Posterior Biomimetics on 10<sup>th</sup> January 2019.
- 4. Inauguration of **Dental Gypsum Recycling Unit -15<sup>th</sup> January 2019** of institute by Hon. Dr.Manikrao Salunkhe and felicitation of Dr.Jayant Gadgil, Science Park SSPU Pune.
- 5. Workshop on Online **Grievance Redressal System** on **15 January 2019**: Dr. Veera Bhosale, Dr.Sarita Singh. Dr.Veera Bhosale elaborated on the functioning of the online portal for the same.
- 6. CDE Programme on 'Clinical applications of next generation DNA sequencing' Dr. Prashant Khadke 15<sup>th</sup> January 2019- Dr. Amol Patil, Department of Orthosdontics.
- 7. Internship program schedule- to abide by DCI rules and regulations.
- 8. **NAAC and IQAC**: Dr. Vinayak-Shirgurkar: Faculty awareness program on importance of NAAC and IQAC **–23**<sup>rd</sup> **January 2019**
- 9. Flag Hoisting Ceremony-**26<sup>th</sup> January 2019**-Department of Conservative Dentistry and Endodontics organized the function
- 10. Submission of **Quarterly requirement of Consumable and Surgical material**---all departments to send it by mail in MS Word document.
- 11. ORACLE: Updating of student data in the Oracle ERP.
- 12. **Department of Orthodontics- Biostar** by Dr.Girish Narayanan and Jay mapuria in Department of Orthodontics. Demonstration about proper technique to fabricate retainer, night guards, habit breaking etc
- 13. Updated Documentation mandatory for staff (teaching and nonteaching) personal file.

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#### **Events and Activities:-**

- 1. **Implant Committee:** Implant committee to conduct a workshop on 'Prosthetic aspects of Implantology'. Permission to Implant manufacturers to sponsor lectures/ workshops etc
- 2. **College magazine-** College Magazine: Final Corrections in Progress Magazine only once in two years? It was discussed unanimously about publishing the magazine once a year.
- **3. Educational value addition-** Department of Conservative Dentistry –program with Dr. Shail Jaggi and Dr. Manoj Nair.
- 4. CDE program- Department of Prosthodontics and Crown and Bridge, CDE program in collaboration with IPS Pune Branch- Master Class for MDS (-5-6<sup>th</sup> Feb2019). It mainly focuses on the pattern of exam preparation and performance during practical exam assessment.
- **5. CDE program-**Department of Periodontology .Dr. Amita Mali briefed about their department CDE Program of Latest trends in Implant dentistry.
- 6. CDE Program Department of Oral Pathology and microbiology Dr. Revati Deshmukh requested members and their students to participate in the programme on "Systematic Review an Insight" by Dr. Pradnya Kakodkar and Dr. Sonal Kale-12-13 Feb. 2019. The program will highlight on quality assessment for write up.
- 7. **Cultural and Sports activities** (25-30<sup>th</sup> March.) Interns to be provided some leniency in attendance as per rules to be decided.
- 8. **BLS and ACLS from 4-6 February 2019**: Dr. Amod Patankar, Department of Oral and Maxillofacial Surgery.
  - 9. **Dr.Laxmi Lakade** pointed out that the BLS course be made mandatory to first year pgs as a part of curriculum and it was a suggestion taken into consideration.
  - 10. Convocation: 2<sup>nd</sup> February 2019 Dr. Prakash Javdekar shall be the Chief Guest

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## MINUTES OF CORE COMMITTEE MEETING held on 28/02/2019

#### **UPDATES:**

- 1. College magazine--Core Committee has decided to publish Students Magazine annually.
- 2. Recent Trends in Dental Implants Organised by the Department of Periodontology 01.02.2019. Speakers: Dr. Pinak Kapadia Dr. Sachin Katawe Dr. Girish Byakod
- 3. Meeting with Chancellor, Vice Chancellor and Secretary: 1st February 2019
- 4. Convocation: <sup>2nd</sup> February 2019 was conducted by University with help from teaching and non teaching faculty from various institutes. Our institute played an important role in Gown Distribution (Dr. Ashwini Gaikwad and Team) as well as hospitality at the Convocation site (Dr. Sanket Kunte, Dr. Amod Patankar, Dr. Arti Gachake, Dr. Meenal Tepan)
- 5. **Mr. Navjot Singh Siddhu--4<sup>th</sup> February 2019** Interaction with Mr. Navjyot Singh Siddhu 'What makes Champions'
- 6. Basic Life Support----Department of Oral and Maxillofacial Surgery conducted the 3 day workshop BLS and ACLS from 4-6 February 2019 with the team from Symbiosis Institute of Health Sciences. . Dr. Amod Patankar, played a key role in organising this event.
  - 7. CDE programme Master class Department of Prosthodontics and Crown and Bridge, CDE program in collaboration with IPS Pune Branch Master class for MDS (-5-6<sup>th</sup> February 2019)was conducted successfully with a huge response from students and staff from different Dental colleges of Maharashtra. Over 135 participants were present. Dr. Paresh Gandhi and Dr. Uttam Gajare played pivotal roles in planning and conducting this programme.

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8. 'Systematic Review - An Insight' - Department of Oral and Maxillofacial Pathology and Oral

Microbiology conducted a 2 day workshop on 'Systematic Review – an Insight' by Dr. Pradnya

Kakodkar and Dr. Sonal Kale on 12-13<sup>th</sup> February 2019. Dr. Revati Deshmukh played a key role

in the planning and execution of this event.

9. Parent Teacher Meeting-- for all undergraduate students was conducted by Department of

Orthodontics on 16<sup>th</sup> Feb 2019. Dr. Veera Bhosale and her team conducted the programme in

exemplary fashion.

10. GYPSUM RECYCLING PROJECT--GREEN DENTAL INTIATIVE: A visit of media through the Head

office was organized and conducted on 20.02.19. This project received tremendous exposure in

the media. Dr. Arti Gachake and Mr. Sachin Potdar deserve praise for their efforts

**AGENDA** 

1. Educational value addition: Department of Conservative Dentistry -program with Dr. Shail

Jaggi and Dr. Manoj Nair

2. Research Projects by Teaching Faculty--Research Projects by Teaching Faculty: Ongoing and

New Research Projects should be submitted by 28<sup>th</sup> February 2019 to the Principal's Office.

3. Cultural and Sports activities--Will be conducted from 25 to 30<sup>th</sup> March 2019. All activities

during college hours except on Annual College gathering. Academic activities

(lectures/seminars/group discussions) to be suspended in afternoon session. Clinical activities

to continue throughout the day. Curtail the number of appointments during this period.

4. Staff and Interns Programme- Finishing School – Etiquettes and Grooming for doctors, 4 hour

workshop - Rs. 300/ each. Only Tea and Biscuits - Will not include Lunch. Can be extended to

be a 3 day programme on Practice Management and may include Etiquettes, Grooming, Setting

up a Dental Clinic, Financial Management of Dental clinic etc. Public Health Dentistry has shown

keen interest in conducting this programme in May – June 2019.

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5. Personal Records---All teaching faculty are requested to keep their personal file containing all details of education attendance of conferences, symposiums and workshops, publications,

research projects.etc.

6. Implant Committee--Implant Committee: Implant committee is scheduled to conduct

workshop on 'Prosthetic aspects of Implantology'. Permission to Implant Manufacturers To

Sponsor Lectures/ Workshops Etc

7. Consumables--Orders have been placed on 27.02.2019. Emergency materials can be borrowed

or purchased. New process for purchase from 1<sup>st</sup> April 2019.

8. Dr. Amit Mhapuskar and Mr. S.R.Jadhav deserve special appreciation for their efforts in

identifying the process for reducing purchase cost of journal and working tirelessly for its

execution.

9. Lift - Permission for new lift has been obtained - Work will start shortly -Work may take up to 2

months

10. Blood Donation Camp - NSS Activity - 14<sup>th</sup> March 2019 - Ladies Common Room

11. Irresponsible Behaviour by Teaching Faculty

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Following issues were discussed in the meeting held on 29/03/2019 at 8.40 am

Venue: Conference room BVDUDCH PUNE

#### Principal's Report.

- 1. MEMORIAL SERVICE. All the teaching, non teaching faculty and students paid their respect to Founder Chancellor Dr.Patangrao Kadam at the Memorial Service on 9<sup>th</sup> March 2019.
- 2. CANCER AWARENESS ---Department of Oral Pathology and Microbiology of our institute participated in the Oral Cancer Awareness drive on 11<sup>th</sup> March 2019 along with other dental institutes of Pune Dr. Revati Deshmukh and her team actively participated in the event.
  - 3. ORAL MEDICINE AND RADIOLOGY --Team OMR of our institute had a successful run at 17<sup>th</sup> National Triple
    O conference held at Nair Hospital Mumbai. Dr. Amit Mhapuskar was invited as a Guest Speaker and a
    Moderator for panel discussion. Dr. Amit Mhapuskar presented a scientific paper on 'Virtopsy' Virtual
    Autopsy in Forensic Odontology and won the second position for the same in staff category. PG students Dr.
    Harshal Warpe and Dr. Richa Jain won awards at the event.
  - 4. JOB OPPORTUNITIES AFTER BDS --MD India Health insurance TPA Pvt ltd in collaboration with or institute conducted a programme for interns on 15<sup>th</sup> march 2019.Ms.Gauri-HR, MD; India briefed the Interns about the job. Dr. Darshan Hiremutt organized this activity.
  - 5. 17<sup>th</sup> ANNUAL SYMPOSIUM ON CONTEMPORARY ORTHODONTICS --Dr. Veera Bhosale was invited speaker and gave hands on demonstration at the 17<sup>th</sup> Annual Symposium on Contemporary Orthodontics IOS and Department of Orthodontics of Rural Dental College, Loni. She also participated in the panel discussion
  - SPIRITUAL TALK -- Pravachan on 'Yashaswi Jeevanachi Gurukilli" by Mrs. Vandanatai Velhe on 22<sup>nd</sup> February 2019. Organised by Dr. Prakash Vhatkar

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- 7. BLOOD DONATION CAMP 14<sup>Tth</sup> March 2019 Organised by NSS Unit of our institute. Dr. Santosh Jadhav played a pivotal role. Over 60 bottles were collected at this camp
- 8. ETHICS COMMITTEE --A Special lecture on 'Good Clinical Practices and Schedule Y' by Dr. Ravindra Ghooi was organised on 28<sup>th</sup> March 2019 at 2.30 pm in lecture hall A. The process of registration of our Institutional Ethics Committee (IEC) for the academic year 2019-20 is in progress.
- ELECTION COMMISSION OF INDIA -- The Election Commission of India organized campaign for Election Awareness amongst students and staff on 13<sup>th</sup> March 2019. Staff members (Teaching and nonteaching) represented the institute at the event.
- 10. FACULTY RESEARCH AND SHORT STUDY --Short Study Research Synopsis Submission and presentation carried out on 12 And 14<sup>th</sup> March 2019. Dr. Swapna Patankar has taken tremendous effort for compiling and organizing the presentations with regular follow up.
- 11. CONSUMABLE MATERIALS --A list of consumable and surgical items for April-June quarter has been received by the Stores In-Charge Mr. Chinchawade. The process for purchase will be supervised by the Stores and Purchase Committee.
- 12. EXPIRED CONSUMABLE MATERIALS --All Hods/Consumable Incharges were requested to send all expired materials to the Central Stores by 11/3/2019. Certain expired materials were received from all departments. No expired consumable materials should be retained in the departments. Stores and Purchase Committee to supervise the method of elimination of expired materials.
- 13. LIBRARY -A notice was displayed from the Central Library regarding the selection of books for all respective departments and subsequent borrowing from the central library respectively
- 14. UNIVERSITY EXAMINATIONS SUMMER 2019 -A corrected timetable of the University Examinations Summer 2019 is sent to all HoDs for corrections and suggestions. Preliminary Examinations in the month of April -May 2019
- 15. FACULTY PARTICIPATION Details of participation as keynote Speakers/ chairpersons/ delegate/ presentations, achievements (including appointment as president/editor), awards to be submitted to Dr. Sneha Desai.
- 16. INCOMPLETE DOCUMENTS -All HoDs/Incharges are requested to inform the PG Students about the submission of required documents for completion of admission formalities. All PG students who are yet to submit their

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documents should meet Ms. Neelam Jadhav in the Students Section and ensure that their documents are in order.

17. PUBLIC HEALTH DENTISTRY -Department of Public Health Dentistry carries out preventive treatment procedure for children up to 15 yrs of age. As a policy decision and a part of ISR following procedures are to be done free of cost.

Topical fluoride application (Gel), Pit and fissure sealant application and Oral prophylaxis. These treatments are also to be done Free of Cost in the Department of Pediatric and Preventive Dentistry. The Department of Periodontology shall is permitted to carry out Oral Prophylaxis for all patients Free of Cost. A notification shall be forwarded to all departments in this regard.

- 18. FREE TREATMENT FOR CAMP PATIENTS. Certain treatment procedures shall be provided free of charge to patients attending Diagnostic Camps and following up for treatment at our institute. A Committee comprising of members from Department of Public Health Dentistry and Department of Paediatric Dentistry shall discuss and forward a notification to all departments
- 19. PARENTS TEACHERS MEETING The next parent teacher meeting will be held in the month of September 2019. Department of Public Health Dentistry has been given the responsibility of conducting the event.
- 20. INDEPENDENCE DAY CELEBRATIONS -- The programme of Independence day will be conducted on 15<sup>th</sup>

  August 2019, Department of Pedodontics and Paediatric dentistry is supposed to organize and conduct the event
- 21. ANNUAL DAY- SATURDAY 30.04.2019. All teaching faculty are requested to attend.
- 22. INDIAN DENTAL ASSOCIATION -Formation of Students Wing of IDA in our institute -Dr. Revati Deshmukh & Dr. Priya Lele will coordinate. One day programme as joint activity.
- 23. Dr. Rajesh Kshirsagar appointed as Dean, Faculty of Dentistry until further orders.

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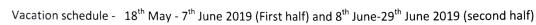
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#### NOTICE

This is to inform the members of Core Committee that a meeting is scheduled on 29.04.2019 (Monday) at 11am in the Conference Room.

## **Updates:**

- 1. Cultural and Sports activities were conducted from 23-30<sup>th</sup> March 2019
- 2. Department of Conservative and Dentistry and Endodontic organized a CDE program on '3D Obturation' by Dr. Manoj Nair on 16<sup>th</sup> April 2019.
- 3. Staff data for the Oracle software campus ERP has been updated.
- 4. A vacation schedule for the summer holidays 2019 is sent via mail to all the teaching staff.



#### Meeting agenda:

- 1. All the HODS /INCHARGES are hereby instructed to suggest about any changes in the existing Teaching Programme for the academic year 2019-20.
- 2. All teaching faculty are requested to provide the details of the publications/articles published during the period of 01.06.2018 to 31.03.2019 in the format provided to Dr. Vishakha Patil latest by 30.04.2019.
- 3. A progress report of Thesis/dissertation/short studies has to be submitted to the Institutional Ethics Committee.

#### Upcoming events:

- 1. The MDS Preliminary Examination in Basic Sciences for MDS Part I students will be conducted on 28.05.2019 in Lecture hall A (9-12noon).
  - 2. MDS Preliminary Examinations –Theory for the MDS Part III students shall be held from 29.04.2019 to 03.05.2019. Practical Examinations to be held from 6-8<sup>th</sup> May 2019.
  - The Orientation Program for the newly admitted MDS students will be conducted in the first week of June 2019. Department of Oral Medicine and Radiology is to organize and conduct the program.
  - 4. Committee of Oral Implantology of our institute is organizing a CDE Program on Direct Sinus lift on 30.04.2019 in the Seminar room Department of oral and maxillofacial surgery (2pm -3.30 pm).

19/04/2019

PRINCIPAL

Bharati Vidyapeeth
(Deemed to be University)
DENTAL COLLEGE & HOSPITAL
Pune-Satara Road, Pune-414 043.

## BHARATI VIDYAPEETH DEEMED TO BE UNIVERSITY DENTAL COLLEGE & HOSPITAL PUNE – 411 043

## MINUTES OF CORE COMMITTEE MEETING held on 29.04.2019

A brief review of the issues discussed/deliberated and resolutions made are presented below:

## **UPDATES:**

- The MDS Preliminary exam in Basic Sciences examinations will be conducted on 28.05.2019 in Lecture Hall A (9am to 12noon). All HoDs/Incharges should submit the required number of question papers in sealed envelopes to Dr. Veera Bhosale on or before 25.05.2019.
- The Orientation Program for the newly admitted MDS students will be conducted on 11<sup>th</sup> June 2019.
   Department of Oral Medicine and Radiology is to organize and conduct the program.
- Department of Conservative and Dentistry and Endodontic organized a CDE program on 3D Obturation by Dr. Manoj Nair on 16<sup>th</sup> April 2019
- A progress report of Thesis/dissertation/short studies has to be submitted to the Institutional Ethics committee.
   The IEC has repeatedly issued notices in this regard. All HoDs/Incharges to ensure that all postgraduate students complete the needful.
- All the HoDs /Incharges are hereby instructed to suggest changes in the existing teaching programme for the academic year 2019-20.
- Staff data for the Oracle People Software campus ERP has been updated.
- All teaching faculty are requested to provide the details of the publications/articles published during the period of 01.06.18 in the format provided to Dr.Vishakha Patil latest by 20.04.2019.
- Vacation schedule- 18<sup>th</sup> May-7<sup>th</sup> June2019 (First half) & 9<sup>th</sup> June-29<sup>th</sup> June 2019(Second half).
- Stabilizers are being installed in the following departments. All HoDs to verify.
   Oral Surgery PG section, Periodontology, PHD, Conservative UG section, Prosthodontics PG section
- PG examinations (practical) for all respective subjects will be held in the first week of May.
- Acrylic plates designed by Dr.Halli (Dept.of oral surgery) which r helpful for ug/pg exams.
- Pg examinations (practical) for all respective subjects will be held in the first week of May.
- Acrylic plates designed by Dr.Halli (Dept.of oral surgery) which r helpful for ug/pg exams.
- A meeting by the timetable committee was held on 25/4/19 for suggested teaching programme changes if any.
- Department of Physiology and Basic sciences organized a lecture by Dr. Deepak highlighting the facts and myths about Diabetes Mellitus and challenges faced by youth.
- Self appraisal forms duly completed to be submitted by 29.04.2019 to Dr.Shilpa Chaudhari (Periodontology)

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#### NOTICE

A meeting of the Core Committee is scheduled on 31.05.2019(Friday) at 11am.

Venue: Conference Hall of Dental College and Hospital, Pune.

## Updates:

- 1. The MDS Preliminary exam in Basic Sciences examinations was conducted on 28/5/2019 in Lecture Hall A (9-12noon).
- 2. Committee of Oral Implantology of our institute organized a CDE Program on Direct Sinus lift on 30/4/19 in the Seminar room, Department of Oral and Maxillofacial Surgery (2-4 pm).
- 3. All Committees have submitted the hard bound copy of their activities for June 2017- May19.
- Nurses day celebration on 11th May 2019 at Bharati Hospital at 11 am.
- 5. Year Book Annual Report: compilation and suggestions
- 6. MDS Admissions update



## Agenda and Upcoming events

- 1. The Orientation Program for the newly admitted MDS students 11th June 2019. Department of Oral Medicine and Radiology is to organize and conduct the program.
- 2. A progress report of Thesis/dissertation/short studies has to be submitted to the Institutional Ethics Committee latest by 4.30pm on 31.05.2019
- 3. All teaching faculty are requested to provide the details of the publications/articles published during the period of 01.04.2019 to 31.05.2019 in the format provided to Dr. Vishakha Patil latest by 06.06.2019.
- University Examinations:
  - 5. Internal Assessment
  - 6. Attendance of undergraduate students
  - . Vacation dates for Undergraduate students

All members are requested to come with suggestions and discussions with the same.

Dr.Rajesh Kshirsagar

Chairman