

**BHARATI VIDYAPEETH  
DEEMED TO BE UNIVERSITY  
DENTAL COLLEGE AND HOSPITAL, PUNE**

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**Notice**

A meeting of the Core Committee is scheduled on **04/12/2020 (Friday)** at 11.30 am.

**Venue:** Lecture Hall A of Dental College and Hospital, Pune.

**Updates:**

**1. BDS admissions 2020-21**

- 85 out of 85 seats allotted (probably **one of the only colleges with 100% allocation**)
- 66 students reported; 53 seats retained (probably **highest no. of retention of seats all over India**)
- **First Round:** Reporting of students were from 6<sup>th</sup> November to 16<sup>th</sup> November 2020 (during Diwali holidays)
- **Second Round:** Second Round of choice filling of BDS admissions 2020-21 completed. Reporting of students started (from 28<sup>th</sup> November to 8<sup>th</sup> December 2020)

2. AHA ITC Team has successfully completed Basic Life Support Training for **students from Poona College of Pharmacy (Clinical Pharmacology)** on 6<sup>th</sup> November 2020.

3. Heartcode BLS Practical Course was successfully conducted for **Interns** on 7<sup>th</sup> November 2020 & 19<sup>th</sup> November 2020.

4. **Appreciation of Dental College, Pune for Covid duty** by Dr. Asmita Kadam Jagtap, Executive Director Bharati Vidyapeeth Medical Foundation and Dr. Jitendra S. Oswal.

5. **Dr Manjula Hebbale and Mr.Amol Deokar** compiled following information regarding patients treated and treatment charges in respective departments.

- For the year 1<sup>st</sup> April 2019 to March 2020 - Using the Charges Schedule list mention the number of procedures performed for each treatment option.
- projection of the number of procedures that are likely to be performed for the year 1<sup>st</sup> April 2021 to 31<sup>st</sup> March 2022.

6. Year Book: Data compiled and ready for publication.

7. **Lift/ elevator** is finally fully operational.

**Agenda**

1. **Interns** resumed duties from 26<sup>th</sup> October 2020. But due to Covid-19 pandemic,

Interns couldn't attend internship program from 16<sup>th</sup> March 2020 till 31<sup>st</sup> July 2020.

- Internship program from 1<sup>st</sup> August 2019 to 31<sup>st</sup> July 2020: Their Internship program will be extended till **9<sup>th</sup> March 2021**.
- Internship program from 15<sup>th</sup> January 2020 to 14<sup>th</sup> January 2021: discussion.

2. **I, II & III BDS University Examinations:** Theory Examinations were conducted for **I & II BDS** from 21<sup>st</sup> November to 28<sup>th</sup> November 2020 maintaining 'Social Distancing' and standard sanitization norms. **III BDS** Theory Examinations is in progress.



A meeting regarding this Examination (schedule and conduction) was conducted on 20<sup>th</sup> November, 2020.

The institute has been sanitized. Infrared thermometers are used on all individuals entering college premises. In addition spray machines have been used to sanitize corridors, lecture halls and clinics. Hand sanitizer has been provided to all students. Many faculty members coordinated Theory Examinations for First, Second & Third BDS University examinations. Dr. Jyoti Mandlik has coordinated the Theory Examinations magnificently.

All Internal Examiners (Chairpersons) informed the day/s, date, time and venue of the Practical / Clinical Examinations to concerned students. Students were given clear instructions regarding the dress code, instruments required, journal submission and examination discipline. Detailed **Instructions** were given for students who are appearing for University theory examination.

3. Copying during **University** examination: discussion

4. **Central Assessment Program for First, Second & Third BDS:** Following faculty members are coordinating the activities of the Central Assessment Program for First, Second & Third BDS University examinations.

- |                                   |                      |
|-----------------------------------|----------------------|
| • Dr. Varsha Pandit (Chairperson) | • Dr. Jagtap Chetana |
| • Dr. Seema Patil                 | • Dr. Rajlaxmi Patil |
| • Dr. Vasanthi Swami              | • Dr. Vivek Nair     |
| • Dr. Sneha Desai                 |                      |

**Dr. Madhura Kad-Jadhav & Dr. Harshal Patil** shall coordinate all hospitality requirements for the Central Assessment Program.

All Internal Examiners appointed for CAP should intimate the date/s and time of their CAP as well as their requirements (breakfast, lunch, snacks etc) to them.

5. **First, Second & Third BDS University Practical Examinations:**

- The Office Administration has made arrangements to ensure that the college shall remain open from 8.30am to 4.30pm during the University Practical Examinations.
- Internal Examiners must coordinate with the CAP Section for the submission of Results.
- HoD and Internal Examiner (Chairperson) will be responsible for smooth conduct of the University Practical Examinations as well as the availability of External Examiner/s.
- All HoDs and Internal Examiners are requested to personally oversee the preparations for the forthcoming University Practical Examinations of the First, Second & Third BDS in their respective departments.
- HoD must ensure that all Teaching Faculty, Clerical/ Nursing Staff and Peons/ Aayas of their respective departments report on the day of the Examination in their department.
- All departments shall make their own arrangements for hospitality during the University Practical Examinations.





- All Internal Examiners (Chairpersons) are requested to collect a suitable advance amount from the Accounts Section for the same.
  - Dr. Pankaj Kadam shall make hotel reservations for those Internal and External Examiners ( for both CAP and Practical / Clinical Examinations) who are coming from other cities/towns and have requested hotel accommodation. Internal Examiners for both CAP and Clinical / Practical Examinations are requested to communicate their requirements to Dr. Pankaj Kadam as soon as possible.
6. **Examination fees:** Staff communicated with those students who have not paid the Examination fees as their Examination forms have not been filled by college staff. The forms for all other students have been filled by the college staff and forwarded to the University for approval and preparation of Admit Cards.
  7. **Fee recovery:** discussion
  8. **Commencement of Course:**

**I Year BDS:** Last date of admission 31<sup>st</sup> December 2020. Orientation of Newly admitted BDS students. Teaching (Theory & Practical) will commence from 1<sup>st</sup> January 2021.

**Final Year BDS year BDS:** Final Year BDS Second Semester students (who recently appeared for the Final BDS First Semester Examinations) started their clinical postings from 18<sup>th</sup> November 2020. HoDs / Incharges informed them regarding COVID pandemic as well as the safety measures to be taken when treating patients. Lectures are to be conducted online until further instructions. All queries related to the Time Table may be directed to Dr. N. Vasantha, Department of Prosthodontics and Crown and Bridge.

**II ,III BDS year BDS:** Teaching Activities (Theory & Practical/ Clinical): discussion
  9. Henceforth close working association with **Bharati Vidyapeeth Medical Foundation**
  10. **CBCT**

#### **Upcoming events**

1. Advanced Cardiac Life Support (ACLS) course is tentatively scheduled in December 2020. All members are requested to come with suggestions and discussions with the same.



**Dr. Rajesh Kshirsagar**  
**Chairman**

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The Minutes of Core Committee for the month of January held on **30/01/2021** (Saturday) are presented herewith:

**Updates:**

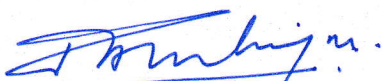
1. **Founder-Chancellor Dr. Patangrao Kadam Saaheb:** All Teaching and Non Teaching staff paid tributes to our Founder-Chancellor Dr. Patangrao Kadam Saaheb on 8<sup>th</sup> January 2021.
2. **Orientation Program for the First Year BDS** students was organised on 18<sup>th</sup> January 2021 by Department of Pediatric Dentistry.
3. **Republic Day:** Flag hoisting was conducted on 26th January 2021 by the Department of Prosthodontics and Crown and Bridge.
4. **Orientation program on NABH Standards for Dental Health service providers** was conducted on 28-29th January 2021. A total of 36 delegates from Bharati Vidyapeeth Dental colleges of Pune, Sangli & Navi Mumbai attended the same. The resource persons were -
  - Brig. Dr. A. K. Verma
  - Dr. Sushila Kawade
  - Dr. Amol Jamkhande
  - Dr. Darshan Hiremutt
  - Dr. Meenal Tepan
  - Dr. Praveena Kulkarni
5. **Dr. Manjula Hebale & Dr. Meenal Tepan** received first prize in video making competition as faculty at National Virtual Scientific Fiesta.
6. **Dr. Laxmi Lakde** have conducted a workshop on 19th Dec 2020 for Visually challenged teachings at Boys Blind Govt. Residential school in Hubballi, Karnataka. This was a multisensory training program for guiding visually challenged teachers in developing best oral hygiene practices and prevention of oral diseases in them.
7. **Dr. Santosh Jadhav** presented webinar as a international Speaker on Dental conclave 20 in London conference UK. TOPIC was - Affect of Covid 19 pandemic on Dental Practice current scenario in India.
8. **Dr. Mehek Gandhi** first year post graduate student, Department of Pediatric Dentistry have secured second prize at International Conference of Dental Research presentation on 20/12/2020.
9. **Dr. Kavisha Mahajan** first year post graduate student, Department of Pediatric Dentistry have secured fifth prize at International Conference of Dental Research presentation on 20/12/2020.

**Agenda**

1. **BDS Admissions:** 100 seats of BDS Admission have been filled. Need to upgrade ourselves for admissions in subsequent years should be the priority.
2. Patient Management Software will be installed in near future. It will link all clinical departments. Central Store will be integrated in the system.




3. Consumable Materials Purchase requirement to be given by 15<sup>th</sup> March 2021 for the next 3 months.
4. MDS Dissertations online submission: Few students have not submitted Dissertations yet.
5. Summer 2020 Examinations and COVID pandemic re-examination: Schedule of examinations was drawn up in consultation with University authorities and conducted separately for students who has missed the University Examinations due to Covid pandemic.
6. Winter 2020 University Examinations shall be held in March 2021 with permission of the University.
7. In a stepwise approach, repair of 8 ducts which house water, compressed air, sewage, etc. will commence in near future. Departments which may get affected due to repair will be intimated well in advance.
8. MSDC Registration renewal: All faculty members to submit photocopy of receipt of their MSDC Registration renewal.
9. New 8 LCD will be purchased in a phased manner i.e. February & March 2021.
10. ICT committee has been further expanded. One faculty per department is nominated to facilitate uploading of academic material on the ICT portal.
11. Henceforth, one faculty member will be deputed at University on examination duty for 5 to 7 days.
12. 8 Daily wages workers & 2 sweepers have been appointed for cleaning passages of the college in the morning session. They will work in the department in the afternoon session.
13. All communication to other Institutes/personnel must be via Principal's office.
14. Letters being sent outside the institute including Bharati Hospital and other Constituent units of BVDU should be forwarded through the Principal.
15. Dental clinic at Bharati Hospital - Dr. Sanjay Londhe, Consultant in Health Sciences shall endeavour to set up a Dental Clinic for Diagnostic purposes only at Bharati Hospital.
16. Online interdisciplinary meetings; One Interdepartmental meeting shall take place by rotation every month on Online Platform. Dr. Manjula Hebbale shall coordinate.

  
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17. Paper waste of our Institute will be shredded using shredder machine as a security measure to prevent misuse of paperwork.
18. NABH: All faculty members shall update their information about NABH as concerned with their respective departments/chapters. The HoDs should take utmost care to ensure that all support is given to the NABH Office Bearers and team members.
19. Time Table Committee has done excellent work of preparation teaching program (online lectures & clinical postings/ practical & examinations) coordinating from First Year BDS till Internship during Covid-19 pandemic.
20. Now onwards, Peons Rotation will be done annually. One peon will be transferred while retaining another peon in the department so that departmental work won't be affected.
21. Gas leakages in Prosthodontic Department : Gas line was closed immediately. All gas tubes & connections were replaced immediately.

**Upcoming events**

1. ACLS Instructor course: on 9<sup>th</sup> & 10<sup>th</sup> February 2021
2. ACLS pre-course lectures on 13<sup>th</sup> February 2021 between 9.30 am to 12.30 in Oral Surgery Seminar room. Topics are:
  - Cardiac arrest algorithm
  - Bradycardia algorithm
  - Tachycardia algorithm
  - Technology review
3. Basic Life Support Training Program (BLS): 15<sup>th</sup> February 2021 from 9.30 am to 4.00 pm
4. Advanced Cardiac Life Support (ACLS) Program: Two days course  
16<sup>th</sup> February 2021 & 17<sup>th</sup> February 2021 from 9.15 am to 4.15 pm



**Dr. Rajesh Kshirsagar**  
**Chairman**

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The Minutes of Core Committee for the month of January held on **26/02/2021** (Friday) are presented herewith:

**Updates:**

1. **Rotation of Peons** was done on 01.02.2021. All HoDs / Incharges are hereby informed that they should personally instruct the new peons regarding their duties in the department. It is the duty of the HoD to ensure that an alternative auxiliary staff/peon is available whenever signing the leave form for peons.
2. **New Schedule of Charges** becomes applicable from 01.02.2021. there is increase in Implant charges. Kindly ensure that all teaching faculty, non-teaching staff members and students (UG and PG) are instructed in this regard. Additional photocopies may be made for different sections of each department.
3. **Covid-19 Vaccination:** First dose of Covid-19 Vaccination was given to all Teaching Faculty and Non-Teaching Staff members at Bharati Hospital from 04.02.2021 over a period of 4-5 days. **Second dose** of Covid-19 Vaccination will be given in first week of March. Dr. Amit Mhapuskar and his team shall coordinate the activity.
4. Following faculty members contributed for preparation of last 3 years details
  - Dr. Ajay Sabane: Library
  - Mr. Shivdas Mali: NSS
  - Dr. Amod Patankar: AHA
  - Dr. Aniket Jadhav: Teaching Faculty
  - Dr. Pramod Waghmare: Foreign Students
  - Dr. Amol Patil: Student Satisfaction Survey and ICT
  - Dr. Sanket Kunte: Purchase and Stores
  - Dr. Vishakha Patil : publications
  - Ms. Sadhana Gawade: Students Section
  - Dr. Manjiri Khare: Admissions- BDS & MDS
  - Dr. Swapna Patankar: CDE programs
  - Dr. Praveena Kulkarni: Rankings in surveys
  - Dr. Rashmi Sane: COVID management/SOPs
  - Dr. Siddharth Shinde: AMCs
  - Dr. Pankaj Kadam: infrastructure development
  - Dr. Meenal Tepan: Faculty Development Program
  - Dr. Laxmi Lakade: CSR activities
  - Dr. Arti Gachake: innovations/ green initiatives
  - Dr. Gouri Bhoite: Examination Results
  - Dr. Judy Koshi: Satellite centres
5. **First Technology Update 2021** was conducted by the department of Oral Medicine and Radiology on 5<sup>th</sup> February 2021. Presentation on the device Optical fluoroscope C-Ultra (Used as a chair side device for diagnosing sub clinical potentially malignant lesions using autofluorescence) was given by Dr. Sameer Jadhav. A demonstration and hands on of the

  
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equipment (C-Ultra) was then carried out in the Department of Oral Medicine & Radiology by 20 faculty members, post graduate students and Interns on patients with potentially malignant diseases and conditions.

6. **Patient Management Software** demonstration was given to all HoDs /Incharges on 08.02.2021 and 09.02.2021.
7. **NABH gap audit** was conducted by Brig. Dr. A. K. Verma, Deputy Director & Dr. Sushila Kawade from Bharati Hospital on 11<sup>th</sup> February 2021. NABH gap audit focus was mainly on
  - Departmental Document Review
  - Process Checking
  - Staff Interview
  - Patient Review &
  - Process Monitoring
8. **2 minutes videos:** Departments have submitted 2 minutes videos of any procedure or working of new equipment.
9. **2<sup>nd</sup> Technological Update 2021** was conducted by the Department of Oral Medicine & Radiology on 24<sup>th</sup> February 2021. Presentation on the device VELSCAN (used as a chair side device for diagnosing sub clinical potentially malignant lesions using autofluorescence) & DNA Ploidy Test was given by Dr. Darshana Deshpande. A demonstration and hands on of the equipment (VELSCAN & DNA Ploidy Test) was then carried out in the Department of Oral Medicine and Radiology by 20 faculty members, post graduate students and Interns on patients with potentially malignant diseases and conditions.
10. Dr Rajshekhar Halli delivered Guest lecture at Ajeenkya DY Patil University, Lohegaon on Oral Cancer Management to celebrate Cancer Day.
11. Dr Darshan Hiremutt has delivered a Guest Lecture on "Management of Oral Mucosal Lesions" at Hotel Grand Exotica, PCMC on 17th February 2021 organized by Sun Pharma Ltd.
12. Dr. Swapna Patankar presented Rare Case Reports on Clear Cell Odontogenic Carcinoma in Maxilla at International Oral Pathology Case Presentation Webinar on 21st February 2021. The platform was shared by Speakers from 15 countries and was hosted by Oral Pathology India, Asian Society of Oral and Maxillofacial Pathology & 6 prestigious Dental Colleges from India.
13. Dr. Priya Deo presented Rare Case Reports on Benign Fibrous Histiocytoma of the oral cavity at International Oral Pathology Case Presentation Webinar on 21st February 2021. The platform was shared by Speakers from 15 countries and was hosted by Oral Pathology India, Asian Society of Oral and Maxillofacial Pathology & 6 prestigious Dental Colleges from India.



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## Agenda

1. **NABH:** One hour daily may be allocated for NABH related work by staff. Being a teaching institute, academic & clinical postings should be given priority.
2. **COVID-19** cases in Pune are on rise. \*Be careful...\* Protect yourself (even though you have taken 1st dose of COVID vaccine)\* and your family by following Social distancing, Mask, Sanitizer, etc.
3. **Lectures & Practicals/ Clinical Postings** should be conducted online.
4. **Following examinations should be conducted as per schedule.**
  - **Preliminary Examinations** for First, Second & Third Year BDS Odd Batch
  - **Terminal Examinations** for Second & Third Year BDS Regular Batch
  - **University Examinations**
5. **Publication on the dissertation:** All postgraduate teachers must ensure that the journal article based on the dissertation of the postgraduate students appearing in Summer 2021 must be submitted for publication immediately. Please treat this as most important. No clearance to postgraduate students will be given if dissertation is not published.
6. Due to Covid-19 pandemic, postgraduate students couldn't attend from 21<sup>st</sup> March 2020 till 14<sup>th</sup> June 2020. This amounts to more than 2 ½ months loss of their clinical training. In view of this, it has been decided that their tenure will be extended. Stipend for these students had been paid from 21<sup>st</sup> March 2020 till 31<sup>st</sup> March 2020. From 1<sup>st</sup> April 2020 to 14<sup>th</sup> June 2020, no stipend is given to these students.
7. **CBCT** will be purchased by second week of March 2021 through e-tender. Advertisement will be given in the newspapers for e-tenders. Specifications will be uploaded on Institute's website.

## Upcoming events

1. Basic Life Support Training Program (BLS): 19<sup>th</sup> March 2021 from 9.30 am to 3.00 pm



**Dr. Rajesh Kshirsagar**

**Chairman**

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The Minutes of Core Committee for the month of January held on **31/03/2021** (Wednesday) are presented herewith:

**Updates:**

1. DCI Committee of our institute has uploaded the information.
2. Cons-Endo Day was celebrated on 5<sup>th</sup> March 2021 by Conservative Dentistry and Endodontics Department. Different activities were organized such as
  - a lecture on practice management by former HOD Dr. Nitin Shah;
  - Patients' treatment with patient education about oral health maintenance through posters and verbal communication.
  - Essay writing competition was organized for postgraduate students
3. International Women's Day for all non-teaching female staff of our institute was celebrated on 12<sup>th</sup> March 2021 to appreciate and acknowledge the efforts they continue to put in during these tough times of Covid-19 pandemic.
4. BLS training was conducted on 19<sup>th</sup> March 2021 which is guided program by American Heart Association. The program trained interns with teaching and hands on sessions (2021 Updated guidelines).
5. The instrument named 'Dental Putty Scraper' designed by Dr. Seema Patil, Assisted by: Mr. Sachin Potdar has received 'Certificate of Registration of Design' by the Patent Office authorized by Government of India.
6. Dr. Vijay Ganesh, First year postgraduate student of Conservative Dentistry and Endodontics Department received 2nd prize in poster presentation at 35<sup>th</sup> National IACDE conference at Guwahati. He was guided by Dr. Aniket Jadhav.

**Agenda**


1. **Covid- 19 Vaccination:** It is our desire to ensure vaccination for all teaching faculty, non teaching staff members and postgraduate students and Interns from 1<sup>st</sup> April 2021. All HoDs /Incharges/ PG Teachers are requested to ensure that the postgraduate students in their respective departments are encouraged to receive the vaccine.
2. **COVID-19 Insurance:** All Teaching Faculty members who have unfortunately been diagnosed as COVID positive are requested to get in touch with Mr. Anil Kadam (with necessary reports) for their insurance claim.
3. Ensure emergency treatment to all patients but do not start lengthy elective treatment to patients in anticipation of another Lock down.

  
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4. University Examinations will be conducted as per schedule. Online teaching for next higher class will be continued till 7<sup>th</sup> April 2021. Revision of the University Examination going subjects to conducted from 8<sup>th</sup> April 2021 to 13<sup>th</sup> April 2021.
5. All Interns Incharges meeting was conducted on 24<sup>th</sup> March 2021 to discuss Internship Schedule / Internship Duties.
  - All HoDs and Interns Incharges are requested to provide completion/ clearance signatures to Interns (2019-20) at the earliest to enable them to complete their University and Registration formalities at the earliest.
  - Completion for Odd batch: All HoDs and Interns Incharges are instructed not to sign completion clearance document for any Intern from the Odd batch until further instructions.
  - Schedule for Regular Interns batch: All interns should report on duty at 9 am. Each intern must perform at least one procedure per day. Their work done record must be signed daily by Interns' In-charge. They may be permitted to leave early with permission from Interns' In-charge due to Covid-19 pandemic.
6. Building infrastructure: repair work of electrical cables, compressed air lines & drainage pipelines are going on in a phased manner.
7. Plan for future 2021-22:
  - Purchase of equipment will be done as per DCI
  - Technology up-gradation has commenced: Patient Management Software: A meeting regarding Hospital and Patient Management Software was held on 19<sup>th</sup> March 2021. Meeting with all HoDs and one faculty member from each department was conducted on 24<sup>th</sup> March 2021 to discuss the purchase of Hospital Software for our institute. It will be installed on 40 computers of the Institute. Registers & case papers (hard copy) need to be maintained along with User specific entry of Patient Management Software for first 3 months after installation.
  - Infrastructure redesign (sterilization) is required for NABH. All HODs should submit it in the format which will be given to all departments.
8. Due to surge in Covid-19 pandemic cases, patient Management in departments should be addressed with immediate effect to avoid overcrowding of patients & their relatives.
9. One BDS faculty from will be posted one day per week at Lavle center-PHD
10. Due to unfortunate Fire incident in Department of Orthodontics and Dentofacial Orthopaedics, it has been temporarily shifted to Oral and Maxillofacial Surgery.
11. Staff absconding from duty/ misbehavior: Three written warnings should be given to the staff (teaching & Non-teaching) who is absconding from duty from 9.00 am to 4.30 pm (except lunch break & tea break at canteen). Each written warning must be followed by recorded remedial session by Head of the Department. This report should be submitted to the Principal.

  
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12. Receipts of University Examination expenditure must be submitted within 10 days after University Examination.
13. PG- Registration with State Dental Council: All HoDs and postgraduate teachers to ensure that all postgraduate students in their respective departments are registered in any State Dental Council (not necessary to be registered in Maharashtra). Details to be provided Dr.Gouri Bhoite/ Ms.Sadhana Gawade at the earliest.
14. **Personal Files:** All Teaching Faculty are requested to update their personal files in the College Administrative Office. Following documents are mandatory:
- Detailed CV / Resume including conferences attended, papers/ posters presented/ additional qualifications, awards and honours, books published etc ( with supporting certificates).
  - Professional Indemnity Policy
  - Vaccination certificates for Hepatitis B and COVID
  - Any other document you would like to submit
15. All faculty members must have received an email with a request to register on the portal for uploading details of Research Papers etc. The link is provided in the email itself. Please register as soon as possible and update the details of your publications as requested.



**Dr.Rajesh Kshirsagar**  
**Chairman**

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The Minutes of Core Committee for the month of April held on **24/04/2021** (Saturday) are presented herewith:

**Updates:**

1. **National Dental Hygienist Week** was celebrated from 4<sup>th</sup> April to 10<sup>th</sup> April 2021. The aim of this celebration was to focus on the importance of maintaining good oral health practices and help to understand the role and importance of the dental hygienist profession. To celebrate this week, the scaling & polishing treatments were provided free of cost to the patients from 8<sup>th</sup> to 15<sup>th</sup> April 2021. Principal Dr. Rajesh Kshirsagar felicitated the Dental Hygienists of our Institute & thanked them for their valuable services provided to the patients on the occasion of National Dental Hygienist Week.
2. All postgraduate students appearing for their MDS Part II Examinations in Aug- Sept 2021 have submitted their Dissertations in the prescribed (Online) manner.
3. All HoDs have attended an Online meeting with Dr. Vishwajit Kadam, Secretary- Bharati Vidyapeeth and Pro Vice Chancellor- Bharati Vidyapeeth Deemed to be University on 30<sup>th</sup> April 2021.
4. Dr Amit Mhapuskar was invited as Guest Speaker for a webinar on 'Role of MRI in Maxillofacial Imaging' organized by Y.M.T Dental College, Mumbai on 18<sup>th</sup> April 2021.
5. Dr Shweta Chaudhary was invited as a guest speaker for Pedo Alumni meet at Dr D Y Patil Dental College, Pimpri, Pune on 28<sup>th</sup> April 2021. She delivered online guest lecture on the topic 'Decoding the enigma of smart materials'.
6. Dr Priya Lele was invited as Guest Speaker for IDA Oral B CDE online programme organized by the Indian Dental Association Head Office on 28<sup>th</sup> April 2021. She delivered lecture on "Modern Day Oral Hygiene Practices"

**Agenda**

1. Winter-2020 University Examinations has been postponed due to second wave of Covid- 19. These examinations will be conducted any time after 15<sup>th</sup> may 2021. Minimum of two weeks time will be given to students to return to Pune.
2. In view of the delay in the conduct of the Winter-2020 University Examinations all faculty members are hereby informed that Online Classes shall commence for the next higher class with immediate effect. If needed students may contact the Class Coordinators for details.
3. All scheduled internal examinations in the month of April & May 2021 will be conducted online only. HoDs will decide pattern of these examinations. Marking pattern of these examinations will not be changed.
4. All HoDs / Incharges are requested to personally verify the status of Consumable Materials in their respective departments before indenting. All Consumable Materials close to expiry date



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must be consumed immediately. Please share any excess material (available in your department) with other departments today itself. Please ensure that all the Consumable Materials in your department are utilized judiciously.


5. Leave forms of staff members and postgraduate students should be submitted by 25<sup>th</sup> of the month. Leave forms should be submitted by 3<sup>rd</sup> of the next month if leave is taken after 25<sup>th</sup> of the month. All HoDs / Incharges are requested not to sign leave forms of postgraduate students after 30<sup>th</sup> of the month.
6. Henceforth, Physiology lectures for First Year BDS will be conducted by Dr. Nimty Raina.
7. Basic Life Support Training Program (BLS) is compulsory for all interns. Basic Life Support Training Program (BLS) & Advanced Cardiac Life Support (ACLS) Program are compulsory for all postgraduate students.
8. All HoDs and Incharges of the departments are hereby requested to submit a 10-15 minute video of any procedure routinely performed in their department to the undersigned (Dr. Rajesh Kshirsagar) on or before 30<sup>th</sup> April 2021. All postgraduate students in the second year of their program are instructed to prepare this video. The video should be clear (preferably HD) and should carry a narration/ commentary describing the steps of the procedure. Kindly note that these videos are directed towards training of undergraduate students and the contents should be suitable for the purpose.
7. Website for the patients will be formed. All HoDs and Incharges of the departments are hereby requested to prepare profile of the department in local language. It should include introduction of the specialty, services rendered to the patients, number of patients, special equipments, faculty strength, and postgraduate student strength & covid protocol.
8. **Covid-19 protocol**

The following is the protocol to be followed in case of any **Teaching Faculty/Non-Teaching staff member/ postgraduate students /Intern** in your department unfortunately turns out to be Covid-19 positive

- a) Immediate telephonic consultation with authorities at Bharati Hospital is advised.
- b) The incident should be reported to the Principal and the Institutional Nodal Officer Dr. Amit Mhapuskar.
- c) The area or section where the particular person was working should be sanitized immediately and sealed for at least one day.
- d) Once reported as COVID positive he /she should isolate himself/herself immediately and should be reporting to the institute only after a minimum of 14 days from the day of swab collection (positive RTPCR).

The following is the protocol to be followed in case of any **immediate family member** of the concerned teaching/non-teaching staff member/ postgraduate students /Intern testing positive for Covid- 19:

**Senario 1- If the covid positive family member is symptomatic**

  
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- The concerned non-teaching/teaching/PG/Intern should do the RTPCR test immediately.
- If the RTPCR test is positive home isolate
- If found negative continue working with adequate precautions

**Senario 2- If the covid positive family member is asymptomatic**

- Then continue to work with adequate precautions
- The RTPCR test should be done between day 5 and day 7 from the day of positive test of family member.
- If the RTPCR test is positive home isolate
- if found negative continue working with adequate precautions

**Senario 3- If the family member who is positive becomes symptomatic before day 7**

- Then the RTPCR test is to be done immediately.
- If the RTPCR test is positive home isolate
- If found negative continue working with adequate precautions

*Kindly note after the swab for RTPCR test is given one should remain in isolation till the test results of the RTPCR and act according to the report of RTPCR*

The above instructions are to be shared with all the stake holders (teaching/non-teaching/PGs/Interns of the Institute) to prevent spread of Covid- 19 infection. These guidelines are given by Dr. Jitendra Oswal, Deputy Medical Director, Bharati Hospital. Thereby requesting all to strictly follow the above mentioned protocol.

9. CBCT purchase related work is in progress.



**Dr. Rajesh Kshirsagar**

**Chairman**

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The Minutes of Core Committee for the month of January held on **31/05/2021** (Monday) are presented herewith:

**Updates:**

1. BVDU DCH Implant Committee meeting was held on 5<sup>th</sup> May 2021 regarding the procurement, billing and administrative issues regarding Bone grafts and membrane for Dental implant work and Periodontology surgical procedures. Types of bone grafts, evidence based graft materials, cost, storage and administrative aspects of bone grafts and membrane were discussed. Guidelines/ Rules/ Regulations regarding the same have been drafted.
2. Dr. Arun Dodamani, DCI member delivered a lecture on '**Curbing the menace of Ragging**' on 11<sup>th</sup> May 2021. All the First BDS students attended this lecture.
3. **International Nurses Day** '*A Voice to Lead- A Vision for future healthcare*' was celebrated on 12<sup>th</sup> May 2021. All the Nurses in our Institute were felicitated by Principal Dr. Rajesh Kshirsagar, Health Science Consultant Dr. Sanjay Londhe, & Professor & Head Dr. Veera Bhosale, Professor Dr. Venkatesh Kulkarni & Mr. Anil Kadam. The Principal addressed the Nursing Staff & appreciated for their valuable contribution. Dr. Londhe spoke on the importance of Nursing Staff in our Institute & their efficient, organized contribution in management of hospital activities during COVID 19 Pandemic.
4. Central Clinical Meet was conducted on 21<sup>st</sup> May 2021. Dr. Aishwarya Bhalerao, postgraduate student from Department of Periodontology presented a case in Online Central Clinical Meet which is conducted every month.
5. Faculty Development Program was conducted on 27<sup>th</sup> May 2021. Basic Life Support Training Program (BLS) for all the nursing staff by Bharati Vidyapeeth Deemed University American Heart Association International Training Center (BVDU-AHA-ITC) was the theme for this Faculty Development Program. This programme has been subsidized by the institute.
6. Department of Oral Pathology & Oral Microbiology has organized e-Poster Competition 'Quit To Stay Fit' for Interns on 31<sup>st</sup> May 2021 on occasion of 'World No Tobacco Day'. e-Certificate will be given to all interns who participated in the competition.
7. Tobacco Cessation Centre (TCC), Department of Oral Medicine and Radiology in collaboration with National Service Scheme(NSS) of our institute organized a programme on 31<sup>st</sup> May 2021 on occasion of World No Tobacco Day. Counseling of patients with tobacco habit was done and a webinar was organized for First Year and Second Year BDS students on "Nicotine dependence and De-addiction management" by Dr Manjiri Datar, Associate Professor, Department of Psychiatry, Bharati Vidyapeeth Medical College and Hospital.
8. Dr. Shailesh Deshmukh has been appointed as Adjunct professor Universitas Airlangga, Indonesia.



9. Dr. Madhura Kad-Jadhav with her husband Dr. Avinash Jadhav are delivering free health service and treatment at Covid isolation center at village Naigav, near Saswad, district Pune every Sunday.
10. Dr Priya Deo participated in 'Open Mic Hour', an event organized by Oral Pathology India & spoke on the 'Oral Microbiome' on 21<sup>st</sup> May 2021.
11. Dr. Vijaysingh More was invited to speak about Maxillofacial Aspects as President, IPS Pune Branch on Mucormycosis with Task force (Dr Sanjay Oak and his team) Maharashtra on 23<sup>rd</sup> May 2021.
12. Dr. Swapna Amod Patankar was awarded 3<sup>rd</sup> Prize in Best Scientific Paper Presentation entitled 'The Advantages of Virtopsy'. During the COVID-19 Pandemic' in the Professional Category for the International Association of Scientists & Researchers (IASR) & Association of Forensic Odontology For Human Rights (AFOHR), at 5<sup>th</sup> International e-Conference on Forensic Odontology held from 29<sup>th</sup> to 30<sup>th</sup> May 2021.
13. Dr Amol Jamkhande had conversation with RJ Sangram related to 'Tobacco addiction & symptoms' on occasion of 'World No Tobacco Day'. This was broadcast on 95 BIG FM on 31<sup>st</sup> May 2021.
14. Mrs. Jayashree Sonawane, Nurse was invited as Guest Speaker to talk on 'Pros & Cons of Home Quarantine' on 23<sup>rd</sup> May 2021 by Sarhad College of Arts, Commerce & Science, Katraj, Pune.

#### Agenda

##### 1. Proposed Undergraduate Examinations for Regular Batch

Examination	First Sessional	Terminal	Second Sessional	Preliminary	University
First Year BDS (CR Akshaya Khedkar & CR Atharv Jagtap)	Done	15 <sup>th</sup> to 22 <sup>nd</sup> June 2021	1-15 August 2021	1-21 October 2021	November 2021
Second Year BDS (CR Rachana Shinde & CR Advait Kshirsagar)	Done	Done	Done	1-15 August 2021	September 2021
Third Year BDS (CR Shivani Deshpande & CR Tarun Kabra)	Done	Done	Done	1-15 August 2021	September 2021
Final Year BDS- First Semester (CRs Sajal Khare and CR Srushti Dash)	Done	Done	Done	Done	June 2021
Final Year BDS- Second Semester	Done	Done	Done	Done	June 2021

Examination	First Sessional	Terminal	Second Sessional	Preliminary	University
(CR Hatagale Niranjan)					

2. **Proposed Undergraduate Examinations for Repeaters**

Examination	First Sessional	Terminal	Second Sessional	Preliminary	University
First Year BDS	Done	Done	Done	Done	June 2021
Second Year BDS (CR Shripriya Dubey)	Done	Done	Done	Done	June 2021
Third Year BDS (CR Rahul Kashyap)	Done	Done	Done	Done	June 2021

3. **Proposed Schedule/ Time Table of the Examination**

- Winter 2020 University Examinations – June 2021
- Summer 2021 University Examinations – Sept- Oct 2021

4. **Mark Sheets for all Internal Examinations:** All HoDs/ Incharges to ensure that the Mark Sheets for all Internal Examinations (Sessional/ Terminal/ Preliminary Examinations) conducted up to 31<sup>st</sup> May 2021 should be displayed on the Department Notice Board and circulated to all students before 15<sup>th</sup> June 2021

5. **Preliminary Examinations MDS Part I:** Preliminary Examinations for MDS Part I students will be conducted on 14<sup>th</sup> June 2021 from 9.30am to 12.30pm. **Dr Vishakha Patil** shall coordinate. Please submit adequate copies of the Question Paper in a sealed envelope to Dr.Vishakha Patil latest by 10<sup>th</sup> June 2021. Kindly convey to concerned postgraduate students.

6. **Preliminary Examinations MDS Part III:** Preliminary Examinations for MDS Part III (Third year postgraduates) students will commence from 15<sup>th</sup> June 2021. **Dr. Jyoti Mandlik and Dr.Rajashree Jadhav** shall coordinate. Please submit adequate copies of the Question Papers in separate sealed envelopes (for each Paper) to Dr.Jyoti Mandlik latest by 10<sup>th</sup> June 2021. All HoDs are requested to convey to postgraduate students in their respective departments.

7. **Tenure, stipend & University examination of MDS Part III (Third Year) students:**

- **Tenure:** Due to Covid-19 pandemic, postgraduate students couldn't attend from 21<sup>st</sup> March 2020 till 14<sup>th</sup> June 2020. This amounts to more than 2 ½ months loss of their clinical training. In view of this, it has been decided that their tenure will be extended.



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- **Stipend** for these students had been paid from 21<sup>st</sup> March 2020 till 31<sup>st</sup> March 2020. From 1<sup>st</sup> April 2020 to 14<sup>th</sup> June 2020, no stipend was given to these students.
  - **University examination** is proposed to be conducted in the first half of September 2021.
8. **Tenure & stipend of MDS part I students:**
- **Tenure:** MDS part I students course 1<sup>st</sup> August 2020. Up to 31<sup>st</sup> July 2023.
  - **Stipend** is being paid from 1<sup>st</sup> August 2020. Stipend shall be paid (for 36 months) only if students attend college academic and clinical activities.
9. **Internship** period from 14/12/2020 to 13/12/2021: No leave to be given to Interns. If Intern remains absent, extension is given accordingly.
10. **Orthodontic Department repairs;** Repair work in the Department of Orthodontic has been commenced & will be completed in 2-3 months.
11. **Convocation** will be conducted Online. Date shall be conveyed shortly.
12. **Dead Stock Verification:** Departmental Dead Stock verification shall take place in the first half of June 2021. All HoDs are requested to update the Dead Stock Registers. All HoDs are also requested to prepare & submit the following Lists:
- Master List of all items/equipment
  - List of Missing /Stolen items
  - Damaged /non-working items/equipment
13. **Bharati Bank- Brand Ambassadors: Dr. Pankaj Kadam and Dr. Rupali Patil** have been appointed as Brand Ambassadors from our institute. They shall convey the facilities of the bank to employees and students of our institute. They shall also be responsible for Brand Building for Bharati Sahakari Bank
14. **GST number:** We are in the process of obtaining a GST number for our institute. All programmes other than the statutory courses (BDS, MDS and Ph.D run by our institute shall come under GST. All HoDs are requested to plan programmes accordingly.
15. **New clerical staff / Rotation of clerical staff:** A **written job profile/ allocated duties** should be provided to the incoming clerical/ administrative staff. All HoDs are requested to personally instruct the new clerical staff in their respective departments the duties that they are to perform.
16. **Library issues:** Committee has submitted the detailed requirements for period – Jan- Dec 2021. We shall make all purchases to fulfill the DCI requirements.
17. **Patient Management Software:** Proposal for purchase of Patient Management Software has been processed and submitted for approval/sanction to the University.
18. **Attendance report of postgraduate students:** All HoDs are requested to send the attendance report of postgraduate students to the office. This report is required to process the stipend payment.
19. **Leave Applications of postgraduate students:** All HoDs/ Incharges are requested to forward the Leave Applications of all postgraduate students (up to 30<sup>th</sup> April 2021) to the

Administrative Office. Please ensure that proper supporting documents (wherever required) are attached to the Leave Application. No leave applications for the period before 30<sup>th</sup> April 2021 will be considered hereafter.

20. **Leave Applications of Staff:** All Teaching Faculty and Non-Teaching Staff members are requested to submit all Leave Applications.
21. **Committees 2019-22:** Kindly note that the Committees constituted for the academic years 2019-20 and 2020-21 shall remain unchanged for the academic year 2021-22.
22. **MSDC Registration:** All Teaching Faculty members are requested to complete their State Registration formalities and provide a copy of the receipt to college office to place in their Personal Files.
23. Summer vacation is cancelled

#### **Upcoming events**

1. **Certificate training program on Infection control:** CAHO & Schulke will be conducting the Basic program to **Certify Professionals for Hospital Infection Control (CPHIC)** in our organization at a date suitable to us. CPHIC - a **one day training program** is designed to bring uniformity in HIC practices and to train the healthcare workers in effective implementation of HIC guidelines. For an in-house program (Basic CPHIC), **Rs 2,000 per participant** (including GST) will be charged.



**Dr. Rajesh Kshirsagar**  
**Chairman**

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