

**BHARATI VIDYAPEETH  
DEEMED TO BE UNIVERSITY  
DENTAL COLLEGE AND HOSPITAL, PUNE**

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The Minutes of Core Committee held on **1/11/2020** (Monday) are presented herewith:

The Minutes of Core Committee for the month of October are presented herewith:

**Updates:**

1. **MDS results** declared.
2. Final BDS First & Second Semesters Theory Examinations were conducted from 21st October to 29th October 2020 maintaining 'Social Distancing' and standard sanitization norms. A meeting regarding this Examination (schedule and conduction) was conducted on 19th October 2020. The institute has been sanitized. Infrared thermometers are used on all individuals entering college premises. In addition spray machines have been used to sanitize corridors, lecture halls and clinics. Hand sanitizer have been provided to all students. Following faculty members coordinated Theory Examinations for Final BDS First and Second Semesters.

Dr. Jyoti Mandlik, Incharge	
Final BDS Second Semester	Final BDS First Semester
Dr. Rajashri Jadhav	Dr. Darshan Hiremutt
Dr. Rajlaxmi Patil	Dr. Meenal Tepan

3. **Online Teaching Activities** for 'next higher class' were resumed by Teaching Faculty as were being conducted from 1st July 2020.
4. **Retired Lieutenant General Dr. Sanjay Londhe** Retired Lieutenant General Dr. Sanjay Londhe has joined as Director, Dental Sciences. He visited our institute on 7th October 2020. All HoDs presented a detailed information report of their respective departments in PowerPoint format & also commented on the Committee's under their charge as a department responsibility. Various committees also made a brief presentation, in PowerPoint format regarding its purpose, composition (members), nature of duties and performance.
5. **BDS admissions 2020-21:** Registration process of BDS admissions 2020-21 started. First Round: Reporting of students will be from 6<sup>th</sup> November to 12<sup>th</sup> November 2020.
6. **DCI** committee uploaded staff information on DCI Website.
7. **Dr. Shamsu** has completed Post Graduate Diploma in Clinical Research from Symbiosis International University with First Class Distinction under the guidance of Dr. Anand Sabane.

  
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## Agenda

1. All Head of the departments are requested to begin working on the deficiencies/ weaknesses & future vision of their departments by communicating with Lieutenant General Dr. Sanjay Londhe who has joined as Director, Dental Sciences.
2. **Interns** resumed duties from 26<sup>th</sup> October 2020. Their Internship program should have been completed on 31<sup>st</sup> July 2020. But due to Covid-19 pandemic, Interns couldn't attend internship program from 16<sup>th</sup> March 2020 till 31<sup>st</sup> July 2020. This amounts to loss of 4 ½ months clinical training though online activities were conducted for them. Their Internship program will be extended till 9<sup>th</sup> March 2021. Discussion is going on with University about reducing duration of their Internship & make it quota based.
3. **Newly admitted MDS students:**
  - All HoDs and Incharges to note that the newly admitted MDS students can commence patient related activities with immediate effect. The participation shall be voluntary.
  - All MDS I students are requested to speak with their parents, obtain permission and only then participate in patient related activities.
  - All students are required to submit a self declaration form prior to starting clinical activities.
  - All HoDs are requested to conduct a meeting with their PG students, clarify all doubts and make necessary arrangements before the newly admitted postgraduate students commence their clinical work.
4. **I, II & III year BDS:**
  - I, II & III year BDS University Examinations in Nov-Dec 2020.
  - Online Teaching Classes for 'next higher class' concluded on 31<sup>st</sup> October 2020.
  - Only\*Online Revision Classes\* for exam-going subjects shall be conducted by respective departments from 1st November 2020.
  - Departments are permitted to carry out '\*face to face' Revision Classes\*', **only if necessary**, in small groups from 18th-20th November 2020 with prior intimation to students.
5. **Internal Assessment Marks:** All HoDs are requested to display the Internal Assessment Marks on the Notice Board of your Department and also forward by email to all students. Students are permitted to seek clarification within 3 days. Please submit Internal Assessment Marks in the prescribed format personally to the undersigned.
6. **COVID duties:** All faculty members who have completed their COVID duties at Bharati Hospital and resumed duties at BVDU Dental College and Hospital, Pune are requested to meet Ms. Anita More to verify their days of duty at Bharati Hospital, Compensatory leave and date of resuming duties at our institute.
7. **Central Assessment Program** (Final BDS First & Second Semesters): Dr.Shandilya, Dr.Sujata Pinge & Dr.Rakhee Modak shall coordinate the activities of the Central



Assessment Program for Final BDS First and Second Semesters. All Internal Examiners for the CAP are requested to submit Model Answer Sheets to CAP teaching faculty with soft copy to kshirsagarrajesh66@gmail.com.

8. **Final BDS First & Second Semesters Practical / Clinical Examinations:** Dr.Vasantha, Dr Shams Ul Nisa & Dr.Priya Deo shall coordinate the Practical / Clinical Examinations for Final BDS First and Second Semesters.

9. **Final BDS First & Second Semesters Practical / Clinical Examinations** will be conducted for 4 days. Kindly note that

- HoD and Internal Examiner (Chairperson) will be responsible for smooth conduct of the Clinical/ Practical Examinations as well as the availability of External Examiner/s.
- All HoDs and Internal Examiners are requested to personally oversee the preparations for the forthcoming Practical/Clinical Examinations of the Final BDS First and Second Semesters in their respective departments.
- HoD must ensure that all Teaching Faculty, Clerical/ Nursing Staff and Peons/ Aayas of their respective departments report at 8.30am on the day of the Examination in their department. The Internal Examiner (Chairperson) must ensure the presence of the External Examiner in their subject.
- The Office Administration has made arrangements to ensure that the college shall remain open from 8.30am to 4.30pm during the Practical / Clinical Examinations.
- The Internal Examiners must coordinate with the CAP Section for the submission of Results.

10. Patient Management Protocol: Guidelines to be followed for Corona & related issues. Head of the departments are responsible for Patient Management. Emergency dental treatment to be given to all patients. HoD must try to space out patients for Elective dental treatment as Sanitization of the area must be the priority in view of Covid-19 pandemic.

11. **Charges Schedule** will be reviewed due to following additional expenses during current Covid-19 pandemic.

- Infrared thermometers are used on all individuals entering college premises. In addition spray machines have been purchased and are used to sanitise corridors, lecture halls and clinics.
- For the treatment of patients, institute provides surgical masks, surgical cloth gowns, sterile surgical gowns (disposable), foot covers, face shields, sanitiser, liquid soap and appropriate floor and surface disinfectants. All departments (except Oral Pathology and OMR) are provided with 25 disposable surgical gowns for aerosol generating procedures.
- Hand sanitizer, liquid soaps, masks, surgical gowns and PPE kits have been provided to all postgraduate students.

There will be marginal increase in dental procedure charges.

  
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12. **Teacher-ward:** The current pandemic has disrupted normal social and academic activities and created a 'new normal'. Being a member of the healthcare vertical we must not only conduct ourselves in keeping with the times but also must offer support and succour to those afflicted by the virus. The students and parents are also facing numerous anxieties and concerns. With this in mind all teachers are requested to communicate with their wards at the earliest through telephone, email or social media (a Whatsapp group between teacher and their wards would be appreciated). Please remain in touch with them through this period of the pandemic every week through a small post or online meeting & update about the college, conditions in Pune or any academic or extracurricular update teacher would like to share.
13. All **Cultural/Sports events** are cancelled for the academic year 2020-21.
14. **Salary Sheet/ Pay Sheet:** All Teaching Faculty members are requested to sign immediately on the Salary Sheet/ Pay Sheet. The Office shall be forced to withhold further salaries for faculty members who have not signed the Salary Sheet for all previous months.
15. **Lift/ elevator** installation is complete & is functional.
16. **No Diwali Vacation** for teaching faculty.
17. All faculty are requested to get their KYC (Know Your Customer) done at Bharati Sahakari Bank.

**Upcoming events**

1. **Diwali Holidays** from 13<sup>th</sup> November to 17<sup>th</sup> November 2020

2. **Advanced Cardiac Life Support (ACLS) course** will be scheduled in December 2020.



**Dr. Rajesh Kshirsagar**  
**Chairman**

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