

**BHARATI VIDYAPEETH
DEEMED TO BE UNIVERSITY
DENTAL COLLEGE AND HOSPITAL, PUNE**

The Minutes of Core Committee for the month of October 2021 held on **18/10/2021** (Monday) are presented herewith:

Updates:

1. Final BDS First Semester students who have recently appeared for Third Year University Examinations (Shivani Deshpande and Tarun Kabra batch) started attending clinical postings (offline) and lectures (online) from 4th October 2021.
2. Third year BDS students who have recently appeared for Second Year University Examinations started attending clinical postings (offline) and lectures (online) from 7th October 2021.
3. Chemical cleaning of all ducts (floor drainage lines) were carried out by Pest control agency personnel on 7th October 2021.
4. Institutional Ethics Committee of Bharati Vidyapeeth (Deemed To Be University) Dental College & Hospital, Pune organized online workshop on "Human Research Protection, Good Clinical Practiced (GCP) & New Drugs and Clinical Trial rules 2019" on 2nd October. Speakers for this workshop were Dr. Ravindra Ghooi and Dr. Aditi Apte. Both the speakers explained about the Participants Risk and Benefits, Protection of Human Participants, New Drugs and Clinical Trial rules and ICH GCP Guidelines. About 46 staff members including Ethics Committee members attended this program. This was very informative and great learning experience to all especially beneficial to members of Ethics Committee.
5. 'All on 4 Implants'- a Lecture, Discussion & Hands-on Workshop was conducted for the Post-graduate Students from Oral Surgery, Prosthodontics and Periodontology by Dr. Amod Patankar on 7th October 2021.
6. A one day workshop on "Essentials in Implantology" was conducted on 13th October 2021. Scientific Session was followed by Hands on workshop. Nobel Biocare sponsored this workshop. 80 participants were benefitted from this workshop.
7. Department of Orthodontics (Renovated PG Clinic) was inaugurated on 12th October, 2021 by Respected Hon'ble Dr. Asmita Jagtap, Executive Director, BVMF. Other Dignitaries who graced the occasion were Joint secretary Dr. K D Jadhav, Vice-Chancellor Hon'ble Dr Manikrao Salunkhe, Registrar G Jaykumar, Deputy Executive Director Dr Arundhati Pawar.
8. Dr Priya Lele was invited as a Guest Speaker at AFMC on 1st October 2021. Topic of the presentation was Crown Lengthening Procedures.
9. Dr Seema Patil was the Course Coordinator as well as the Speaker in the Workshop held on 'Day to Day Implant Dentistry' in Association with Osstem, on 2nd & 3rd October 2021 at Latur.

Agenda

1. Timings for all postgraduate students shall now be as earlier i.e. 9.00 am to 4.30 pm from 4th October 2021.
1. All faculty members are requested to relieve Final Year First and Second Semester students at 12.45pm from their clinical postings. This will enable them to attend Online Lectures from 1.30 pm onwards.
2. All faculty members conducting lectures for Third Year BDS are requested to conclude their lectures by 12.45pm to enable the students to attend their clinical postings from 1.30pm onwards.
3. Lectures for Final Year BDS First and Second Semesters shall be conducted Offline from 13th October 2021. All students must wear N95 masks and observe Covid-19 protocols. Only students who have received two doses of Covid vaccine are permitted to attend the Offline Lectures. Students / Class representatives shall contact individual departments for details regarding lecture schedule and seating arrangement.
4. Lectures for First, Second and Third Year BDS shall continue in online mode until further instructions.
5. All HoDs/Incharges must conduct a formal introduction and present the rules and regulations of their respective departments to students.
6. Scrub suits, N95 masks, head cap, protective eye wear/face shield & pair of slippers are compulsory in all clinical department premises. Students must wear scrub suits after entering clinical premises. Changing rooms in the department should be utilized for this purpose. All HoDs to ensure that suitable changing rooms are made available in their respective departments. Separate Changing rooms are to be prepared for Male and Female students.
7. No students should be allowed to leave department premises during clinical hours. Students must be instructed not to wear scrub suits outside the clinical sections of the departments where they are posted.
8. Sterilized Surgical Gown/ PPE must be worn during all blood/ aerosol generated procedures. Surgical Gown/ PPE must be changed for every patient.
9. Use of Cheatle forceps to handle the sterilized instruments and materials must be discontinued with immediate effect.
10. Sterilized Drape must be worn by the patient during all blood/ aerosol generated procedures. Disinfected Plastic drape must be worn by the patient for all other procedures.
11. One Surgical Gown is given to each Postgraduate Student by the Institute & one more Surgical Gown needs to be purchased by student. Students are responsible for laundry of Surgical Gowns worn by them.
12. **Undergraduate Students & Interns** need to buy instruments & cassette for instruments with drapes for patients required for the clinical posting.

13. Universal Infection Control guideline to be implemented uniformly in all departments and must be strictly followed by all staff & Students.
14. All staff will be trained for forthcoming Dental Healthcare Service Providers Accreditation by NABH committee Head/ Chapter Head & team. Responsibility of its implementation in the department lies with the respective Head of the department.
15. All HODs should prepare Department Manual. It should contain all the information about the department. eg.

- Introduction
- Manpower
- Name & designation of all staff of department
- Dental Materials used in the department
- Dental Instruments & Equipments present in the department & their maintenance
- List of Medications used in the department
- Infection control policy & SOPs for the department
- Quality indicators
- Facility Management and Safety
- SOPs of all Daily activities of department such as
 - Cleaning in general (mopping floor, fan cleaning, etc.)
 - Dental Chair-side disinfection between the patients (cleaning before & after patient management)
 - Patient Care
 - Biomedical waste (BMW)
 - Laundry of Linen: Clean & soiled linen
 - Opening & Closing of department
 - Staff Training of all of the above

Note: Additional information about the department may be added if deemed necessary.

16. This is reminder to all HODs that NABH Requirement should be submitted under following headings:

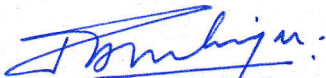
- Infrastructure
- Dental Equipments
- Dental Materials
- Dental Instruments
- Documents
- Others

Note: No duplication with DCI Requirement

17. Case papers: hard copy & digitized

- Hard copies of all case papers must be retained with the institute.
- Software shall be installed shortly.

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- After installation of software the existing hard copy system shall be continued for at least 6 months

18. Dr. Shameeka Thopte has been appointed as Coordinator for Interns (All Departments). Please forward all queries related to Internship program to her.
19. All the staff members are requested to add their CME certificates in their personal file according to the NABH - HRM criteria.
20. Faculty members are requested to submit 6 months progress report of their research project (Ongoing and Completed) to IRC/IEC. Post Graduate Guides are requested to inform their Post Graduate student/s to submit the same.
21. All the staff members are requested to take Geo tag photo for all workshops, seminars and maintain list of participants with names for NAAC documentation.
22. All HoDs and PG Teachers are requested to verify the status of publications of their outgoing Third Year MDS students. Each student must submit proof of acceptance/publication of at least three Scopus/Pubmed indexed journals.
23. All HODs are requested to check MDS Proforma (DCI) & submit the final soft copy.
24. All Dept Teaching Faculty are requested to verify their DCI Affidavit with the DCI Committee Team & Mr. Pathan.

Upcoming events

1. **Diwali Vacation** for faculty will commence from 20th October 2021.



Dr. Rajesh Kshirsagar
Chairman

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