

**BHARATI VIDYAPEETH
DEEMED TO BE UNIVERSITY
DENTAL COLLEGE AND HOSPITAL, PUNE**

The Minutes of Core Committee held on **31/10/19** (Friday) are presented herewith:

Updates:

1. **Fit India campaign:** On 2nd October 2019, NSS unit of our institute has conducted Plastic awareness programme as a part of 'Fit India Campaign' on the occasion of 150 Birth Anniversary of Mahatma Gandhi.
2. **Annual Youth Festival:** Undergraduate students participated in various competitions in the Annual Youth Festival organized by Bharati Vidyapeeth Deemed University on 10th and 11th October 2019. Rachana Mane (III BDS) took part in classical light vocal singing. Group of 6 students (I BDS) gave a wonderful performance in Western Group Singing. Group of 8 students also presented a skit based on depression and fear of medical entrance exams.
3. **Orientation Program for Online Dissertation Submission System** was conducted by Dr. Darshan Hiremutt on 14th October 2019 for students with the due to appear for the MDS III University Examinations in Summer 2020 to familiarize them with the Online Dissertation Submission System.
4. **National Academic Depository** registration for BDS and MDS students was carried out by Dr. Rakhee Modak and her team with help from Class Coordinators on 16th October 2019 in the College Library. The status of registration is as follows:
 - IInd BDS: 97
 - IIIrd BDS: 78
 - IVth BDS: 54
 - Interns: 71
 - MDS(II and III): 53

Agenda

1. Last date for filling the Online Examination forms for University Examination Winter 2019 has been extended to 8th November 2019 for all undergraduate students and MDS Part I and MDS Part III. Mr. Pramod Shinde and Mr. Kiran Shinde from Student Section. All members of the Core Committee to inform students accordingly.
2. University Examination Winter 2019 Schedule: Theory Time Table is already forwarded. Practical / Clinical Examination Schedule for Winter 2019 was verified by

Head/Incharge of the departments during Core Committee Meeting. CAP Director for BDS University Examination is Dr. Varsha Pandit and for MDS University Examination is Dr. Shandilya.

3. All MDS III students appearing for the Summer 2020 University Examinations will require to obtain Clearances from the following sections prior to Online Dissertation Submission:
 - Head of Department
 - Accounts section
 - Students section
 - Stores
 - Library
 - NAD: Dr.Rakhee Modak
4. All MDS III students appearing for the Summer 2020 University Examinations must submit their Dissertation Online in PDF format only. Last date for submission of completed dissertations (for students appearing in June 2020) is **5th November 2019**. It will be then accepted with fine of Rs. 1000/- up to 15th November 2019. Dr. Darshan Hiremutt is the coordinator.
5. Marks obtained at various Internal Examinations shall be forwarded to all parents by email on the 3rd day after displaying on the notice board.
6. Terminal Examinations timetable for First, Second and Third Year BDS (Regular batches)
 - First Year BDS - From 17/12/19 to 24/12/19
 - Second Year BDS - from 19/11/19 to 29/11/19
 - Third Year BDS - from 22/11/19 to 29/11/19
7. All students appearing for University Examinations in Winter 2019 shall appear for Preliminary Examinations as per schedule.
8. Consider marks of 3 Internal examinations instead of 4 for compilation of Internal Assessment Marks if a undergraduate student is granted leave of absence on medical grounds for Internal Examinations.
9. **Schedule of forthcoming Term:**
 - Teaching Programme Committee will study Time Tables of other institutes (e.g. GDC&H, Mumbai) and prepare a suitable plan for the forthcoming semester.
 - **Time Table** for the period January 2020 to May 2020 shall be finalized by Teaching Programme Committee before the beginning of the Second Term.

- **Schedule of all Internal Examinations** to be conducted between January 2020 to May 2020 shall be finalized by Teaching Programme Committee before the beginning of the Second Term.
 - **Pattern & Marks distribution of Internal Examinations for all the subjects** will be scrutinized by Dr. Vishakha Patil & team.
10. **Proposed Summer Vacation Schedule for Faculty:** All HoDs to convey/discuss to all faculty members and revert by 10th November 2019
- 1st half: 11th May 2020 to 31st May 2020
 - Common working Day- 1st June 2020
 - 2nd half: 2nd June 2020 to 22nd June 2020
11. **Proposed Preliminary Examination Schedule:**
- Preliminary Examination should be conducted one month before University Examination i.e. Summer 2020- Last week of April till 5th May 2020
 - By 9th May 2020, Preliminary Examination marks should be compiled and displayed on Notice Board. Internal Assessment Marks should be compiled and kept ready for submission.
 - Head of the Department is responsible for submission of Internal Assessment Marks in time (last week of May 2020)
12. **Consumable Materials:**
- To ensure adequate stock, purchase of Consumable Materials will be done every six months (January to June & July to December). Requirements in this regard to be submitted by 25th November 2019 by all departments.
 - Materials which cannot be stored will continue to be purchased 3 monthly e.g. plaster of Paris, dental stone etc
 - To prevent expiry of consumable materials, departments are permitted to share materials on loan basis.
13. Research & ethical Committee meeting will be conducted shortly. Kindly note that the last date for submission of Research Proposals (MDS I) is **extended to 5th November 2019**.
14. Vacant time slots of First BDS Preclinical Conservative Dentistry classes can be used for other departments or activities. All HoDs to please discuss with faculty members and revert by 15th November 2019
15. It is noticed that some teaching faculty have availed leave but not submitted their leave forms. Leave forms for the month of September & October 2019 should be submitted immediately.
16. CDE program should be planned once in academic year at Department level.

17. **Written feedback** regarding Dental chair repair work to be submitted by Head of the Department.
18. There will be inconvenience for 2 months due to installation of new lift.

Upcoming events

1. CDE program by Department of Paediatric & Preventive Dentistry will be conducted in January 2020.
2. Winter Vacation for Faculty
 - 1st half: 2nd December, 2019 to 12th December, 2019
 - Common working Day- 13th December, 2019
 - 2nd half: 14th December, 2019 to 24th December, 2019
3. Alumni Meet in December 2019
4. Communication in Health Care Setup for Postgraduate students in January 2020. This initiative is taken by Department of Prosthodontics and Crown and Bridge.

Dr. Rajesh Kshirsagar
Chairman