

**BHARATI VIDYAPEETH  
DEEMED TO BE UNIVERSITY  
DENTAL COLLEGE AND HOSPITAL, PUNE**

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The Minutes of Core Committee for the month of January 2022 held on **19/01/2022** (Wednesday) are presented herewith:

**Updates:**

1. Dr. S. M. Joshi, the first Principal of our college expired on 9th January 2022 in Pune. He was a passionate teacher, strict disciplinarian and a respected prosthodontist.
2. Zygomatic Implant workshop: A 2-day workshop consisting of Lecture Series, Hand-on exercise & Live Surgery demonstration (at Bharati Hospital) on the topic 'Zygomatic Implants' was conducted on 29-30<sup>th</sup> December 2021 by Department of Oral and Maxillofacial Surgery for training of Staff and postgraduate students in Advanced Implantology. Dr. Sankalp Mittal (GDC, Jaipur) performed the live surgery and shared his expertise with the participants.
3. Dr Rajesh Kshirsagar has been appointed as Chairman for Review of University Examination rules. Meetings have been conducted and report submitted to the University for necessary action.
4. Dr Rajesh Kshirsagar has been appointed by the Vice Chancellor as Committee Member of Remuneration to Examiners for Healthcare Institutes.

**Agenda**

1. COVID- 19: All HoDs/Incharges & all Class Coordinators meeting was conducted on 2<sup>nd</sup> January 2022 regarding steps to be taken to safeguard against the increase in COVID-19 positive cases. All HoDs are requested to remain in contact with all teaching faculty and postgraduate students of their respective departments. All teaching faculty members and postgraduate students who have tested positive are requested to send a scanned copy of their report to [dchpune1@bharatividyaapeeth.edu](mailto:dchpune1@bharatividyaapeeth.edu). Administrative section of the Institute will help teaching faculty or postgraduate student with the admission process at Bharati Hospital by speaking with the authorities if hospitalization is needed. Wish all affected a speedy recovery and request all others to strictly observe Covid appropriate behavior.
2. University Examinations for Final BDS Second Semester is in progress. All students appearing for the Summer 2021 **University Theory Examinations** for the Final Year BDS Second Semester were instructed to get their RT- PCR test done & asked to submit their report prior to the University Theory Examinations scheduled on 5<sup>th</sup> January 2022. Special seating arrangement will be done for COVID positive students.
3. All students of Final BDS Second Semester appearing for the Summer 2021 **University Clinical/ Practical examination** were instructed to undergo the RT- PCR test for COVID & asked to submit their report (hard copy) on 17<sup>th</sup> January 2022 when reporting for the Clinical/ Practical examination. Only students with negative RT- PCR report are evaluated for

  
PRINCIPAL

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the University Practical/ Clinical Examinations. All reports were submitted in a file to the Principal's office.

4. Repeat Summer 2021 University Examinations for Final BDS Second Semester will be conducted from 24<sup>th</sup> January 2022 to 4<sup>th</sup> February 2022 for those students who tested COVID positive.
5. All lectures for undergraduate students shall be conducted Online up to 29<sup>th</sup> January 2022. Clinical/ Practical classes shall be conducted Offline (Physical presence). Internal Examinations as well as University Examinations shall be conducted Offline only. Clinical/ Practical classes should not be conducted in Online format.
6. As per current revised guidelines and communication from experts of Bharati Hospital- The quarantine period for person testing COVID positive is 7 days from day of RT PCR report and the concerned person can join the institute on 8<sup>th</sup> day provided he or she is asymptomatic for past three days. All are requested to note and inform their PG students as well. COVID vaccination precautionary dose (booster dose) is available in Bharati Hospital for eligible individuals.
7. Dr.Jyoti Mandlik was appointed as the Internal Senior Supervisor for the Summer 2021 University Examinations. She has performed the task remarkably.
8. **CAP** was supervised by Dr Varsha Pandit & team. The performance of Dr. Varsha Pandit and her team was exemplary.
9. Henceforth, Distilled Water must be used in Dental Chairs for airtors as well as Front loading autoclaves. All HoDs/ Incharges are requested to ensure that Distilled Water is procured on regular basis from Mr. Gawade (Stores).
10. All Teaching faculty members are requested to study the Notification from the University regarding PhD Teachers' eligibility in detail. Please contact Dr.Varsha Pandit/ Dr.Seema Patil for any queries.
11. Library: Purchase of journals for the calendar year has been sanctioned. All HoDs/Teaching faculties to engage with Dr. Ajay Sabane and Mr.S.R.Jadhav for details.
12. All Dead stock Incharges are requested to submit List of 'Perishable items' indented in the Dead Stock Register to be shifted to Consumable register by end of January 2022.
13. BDS Admission process has started.
14. National Oral Cancer Registry: Bharati Vidyapeeth Deemed to Be University Dental College and Hospital, Pune has signed 3 years of MoU with IDA for nationwide data collection of Oral Cancer cases.
15. **Internship** Internship conclusion for batch which commenced Internship programme on 13<sup>th</sup> December 2021 – attempt to conclude Extension programme for majority of interns by 31<sup>st</sup> January 2022).





16. Article submission by Postgraduate Students must be in Pubmed/SCOPUS journals only. First year MDS student must publish review article in Pubmed/SCOPUS journals by October 2022 before appearing for their MDS Part 1 University examination.

17. Teaching faculty members are to report to the University for Paper Setting as instructed. All Paper Setting work should be completed on or before 25<sup>th</sup> January 2022.

18. All faculty are requested to update their personal files with below mentioned documents.

- Degree Certificates
- Updated resume ( eg. DCI renewal 2022, )
- Appointment letters
- Aadhar card
- Pan card
- Professional indemnity
- Job description (Mention your jobs assigned in the dept. and administrative duties in short)
- List of training records if any ( eg BLS , implant course)
- Tetanus and Hepatitis B Vaccination( physician's certificate or self declaration)
- COVID Vaccination Certificate
- Annual health check-up records if any

19. It has been noticed that equipment/instruments have not been received by some departments in spite of purchase orders having been forwarded to the selected vendors. Concerned HoDs are requested to communicate with the vendors /agencies and ensure that all items are made available in the college by end of January 2022.

20. NABH update:

- Infrastructure Changes/ repairs will be divided under 3 categories, namely, electrical, painting & civil work (eg. Plumbing, leakages, etc.). Quotations are required for the same. All HoDs/ Incharges are requested to communicate with Mr. Mulani for Infrastructure repairs.
- Various Staff Trainings to improve patient care will be conducted in near future.
- All HODs should prepare Department Manual. It should contain the following information about the department.
  - Index
  - Introduction
  - Responsibility of Opening & Closing of department
  - Staff details (Teaching Faculty & Non-teaching Staff)- Designation & job Specification & description
  - Post Graduate Students details (updated annually)
  - List of Dental Procedures with charge schedule
  - List of Dental Materials, Dental Instruments & Equipments used in the department

- Maintenance of Dental Instruments & Equipments
- List of Medications used in the department
- List of LASA
- HAZMAT
- List of Quality indicators
- Facility Management and Safety
- Standard Protocol For Out Patient Department Management to include:
  - Details about OPD method
  - Appointment allotting system
- Standard Protocol For Under Graduate students:
  - Third Year BDS First Term & Second term
  - Final Year First semester & Second Semester
  - Interns
- Standard Protocol For Post Graduate Students
  - Ist Year
  - II<sup>nd</sup> Year
  - III<sup>rd</sup> Year
- Standard Protocol For Emergency Patients
- Infection control policy & SOPs for the department
  - Cleaning in general (mopping floor, fan cleaning, curtains cleaning, etc.)
  - Dental Chair-side disinfection between the patients (cleaning before & after patient management)
  - Sterilization &/or Disinfection of Dental Materials, Dental Instruments & Equipments used in the department
  - Biomedical waste (BMW)
  - General waste
  - Laundry - Clean & soiled linen
- Future Vision for next one year

Note: Additional information about the department may be added if deemed necessary.

#### **Upcoming events**

- Repeat Summer 2021 University Examinations for Final BDS Second Semester will be conducted from 24<sup>th</sup> January 2022 to 4<sup>th</sup> February 2022 for those students who tested COVID positive.



**Dr. Rajesh Kshirsagar**  
**Chairman**