

**BHARATI VIDYAPEERTH  
DEEMED TO BE UNIVERSITY  
DENTAL COLLEGE AND HOSPITAL, PUNE**

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Date: 29<sup>th</sup> October 2020

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**NOTICE**

1. All HoDs and Internal Examiners are requested to personally oversee the preparations for the forthcoming Practical/Clinical Examinations of the Final BDS First and Second Semesters in their respective departments.  
Special attention must be given to the availability of masks, hand sanitisers, liquid soap and necessary disinfectant solutions in the department.  
Teaching faculty to be deputed to ensure that Social Distancing is maintained at all times
2. The HoD must ensure that all Teaching Faculty, Clerical/ Nursing Staff and Peons/ MPWs of their respective departments report at 8.30am on the day of the Examination in their department.
3. The Internal Examiner (Chairperson) must ensure the presence of the External Examiner in their subject.
4. The Office Administration has made arrangements to ensure that the college shall remain open from 8.30am to 4.30pm during the Practical / Clinical Examinations. Mr. Anil Kadam, Office Superintendent, shall supervise all activities of the Administrative Office in this regard.
5. The Internal Examiners must coordinate with the Central Assessment Programme (CAP) Section for the submission of Results. Dr. Varsha Pandit shall coordinate the CAP Section.

For any further information you may contact the undersigned.

 29/10/2020

**Dr. Rajesh Kshirsagar**  
**Principal**