Date

To HOD's/Incharges BVDUDC & H Pune -43

This is to inform you that our Institutional Ethics Committee has received the provisional registration under the Department of Health Research, Ministry of Health &Family Welfare, as specified in Chapter–IV of the New Drugs and Clinical Trials Rules, 2019.

## File No. - EC/NEW/INST/2019/329.

In view of this our institution will need to keep a record of the progress report of all research projects which are permitted to be carried out by the Institutional Ethics Committee. It is necessary for all faculty, postgraduate students, interns and undergraduate students to submit a progress report of the project every 6/12 months through the Guide and Head of the Department.

A final project report of the research/dissertation/thesis should be submitted after completion of the project.

Kindly submit the progress report for the same and a final report one week after completion. Failure to submit the progress report may result in non-acceptance of the dissertation/thesis. All faculty, postgraduate students, interns and undergraduate students undertaking short studies have to submit a progress report after 6 months of ethical approval and on completion of the project. The format for the same is attached herewith.

Thanking you

Sincerely

Dr Shubhangi P. Wadgaonkar Member Secretary Institutional Ethics Committee

## BRIEF STATUS OF RESEARCH WORK FOR THE DHR

Name of the Researcher -

Name of the Department -

Year of admission -

Current year -

Title of the Project -

Number of patients (Sample size)

- a) As stated in the synopsis
- b) Actual sample size completed (with proof)

Benefits of the study -

Progress made so far –

Balance work remaining -

Name and Signature of the Faculty/P.G student/U.G student -

Name and Signature of the Guide –

Name and Signature of the HOD -