

**Bharati Vidyapeeth  
(Deemed to be University)  
Dental College & Hospital, Pune  
Continuing Dental Education Committee  
Academic Year 2019-2020**

---

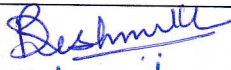


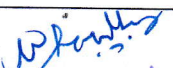

**Meeting conducted on 10<sup>th</sup> July 2019 at 9.00 am in  
the Department of Oral Pathology & Microbiology**

**Agenda:**

1. To discuss the aim & objectives of the newly formed Continuing Dental Education Committee for the Academic Year 2019-20.
2. To discuss the format for CDE program approval and report submission by the various departments.

**Minutes of Meeting:**

1. A Continuing Dental Education Committee of 05 Members was constituted in the first week of July 2019.
2. A meeting was conducted on 10<sup>th</sup> July 2019, which was attended by all the committee members.

| Sr. No. | Name of Faculty        | Committee    | Signature   |
|---------|------------------------|--------------|---|
| 1.      | Dr. Revati Deshmukh    | Chairman     |  |
| 2.      | Dr. Swapna Patankar    | Co-ordinator |  |
| 3.      | Dr. Venkatesh Kulkarni | Member       |  |
| 4.      | Dr. Mayur Chaudhary    | Member       |  |
| 5.      | Dr. Prashant Rao       | Member       |  |

3. The aim and objectives of the Continuing Dental Education Committee are to maintain the records of all the CDE events & activities conducted in the institute & to compile all this information, which will give the key highlights of CDE Programs conducted in the Academic Year 2019-2020 in the esteemed Bharati Vidyapeeth (Deemed To Be University) Dental College & Hospital, Pune.

**Bharati Vidyapeeth  
(Deemed to be University)  
Dental College & Hospital, Pune  
Continuing Dental Education Committee  
Academic Year 2019-2020**

---

4. To maintain the quality of CDE programs conducted in the institute, a CDE format for CDE program approval one month prior to the planned program was designed and approval for which was given by the Principal Dr. Rajesh Kshirsagar.
5. This CDE Format was mailed to all the Teaching Faculty as per the instructions of the Principal.
6. This academic year the CDE programs should be oriented for the undergraduate students and interns to enhance their knowledge about the newer advances in dentistry.
7. Hands -on courses should be planned for the post-graduate students of the respective departments.
8. It was decided that each department will conducted only one CDE Program for the academic year 2019-2020 and they should obtain a prior permission from the Principal to conduct such activity.
9. A quarterly meeting of the committee members was planned for the efficient functioning of the committee.

**Resolution:**

1. The date of next meeting was decided as 10<sup>th</sup> October 2019, at 9.00 am in the department of Oral Pathology & Microbiology.
2. The Co-ordinator should to mail a quarterly report of CDE programs conducted in the months of July, August and September 2019 to Dr. Revati Deshmukh and Dr. Rajesh Kshirsagar.



**BHARATI VIDYAPEETH  
(DEEMED to be UNIVERSITY)  
DENTAL COLLEGE AND HOSPITAL, PUNE**

---

**Date: 12<sup>th</sup> July 2019**

---

**NOTICE**

To all HODs/ In-charges,

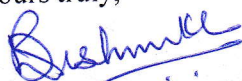
Respected Sir /Madam,

The Department of Oral and Maxillofacial Pathology and Oral Microbiology is now supervising the **Continuing Dental Education** activities in our institute. In this regard:

1. We request all departments to provide all details (brief write up and photographs) of all Continuing Dental Education Programmes conducted from 1<sup>st</sup> June 2019 to email address [drswapnapatankar@gmail.com](mailto:drswapnapatankar@gmail.com) as soon as possible.
2. In addition, please find attached proforma for submission to the CDE Committee for approval.
3. The completed proforma should be submitted to the CDE Committee 30 days prior to the event.
4. The Guidelines for the conduct of CDE Program are also attached.
5. You are requested to mail a brief write up and photographs of the program conducted within a week to the above given email address.

I look forward to your cooperation and your suggestions in this regard.

Yours truly,



**Dr. Revati Deshmukh  
Professor and Head**

**Department of Oral and Maxillofacial Pathology and Oral Microbiology**

**BHARATI VIDYAPEETH  
(DEEMED TO BE UNIVERSITY)  
DENTAL COLLEGE AND HOSPITAL, PUNE**

---

**Date: 12<sup>th</sup> July 2019**

---

**NOTICE**


To,

All HODs /In-charges,

As discussed in the Core Committee Meeting I am forwarding the format for the '**Proposal to Conduct Workshop/Conference /Symposium**'. You are free to make further additions to the framework provided. However you are requested not to delete any of the items for which details have been sought. This format is an attempt to ensure that adequate thought is given to the preparation of events at the departmental level.

Soft copy of the format is attached herewith.

I seek your cooperation in this regard.



**Dr. Rajesh Kshirsagar**

**Principal**

**BHARATI VIDYAPEETH DEEMED UNIVERSITY  
DENTAL COLLEGE AND HOSPITAL, PUNE**

**Date:** \_\_\_\_\_ **Outward no.: BVDU/DCH/** \_\_\_\_\_ **/** \_\_\_\_\_ **/2019-20**

**To**

**Principal  
BVDU Dental College and Hospital  
Pune**

**Sub: Conduct of Conference/Symposium / Workshop.....**

Respected Sir,

The Department of \_\_\_\_\_ wishes to conduct  
a Conference/Symposium / Workshop titled ' \_\_\_\_\_',  
on \_\_\_\_\_ (dates). The details are enclosed.

Kindly permit us to proceed with the preparations of the event.

Thanking you in anticipation

Yours truly,



## PROPOSAL FOR THE CONDUCT OF CONFERENCE / WORKSHOP/ SYMPOSIUM

| <b>GENERAL INFORMATION</b>   |  |
|--|--|
| Nature of event  | Workshop/Conference/Symposium                          |
| Name of the event  |  |
| Theme of the event   |  |
| Dates  |  |
| Venue  |  |
| Specify zone /colleges from where delegates and students will attend |  |
| Dignitaries to be invited  | 1.<br>2.<br>Provide details of dignitaries.            |
| Number of Delegates /PG students expected to attend                  |  |
| Speakers   | 1<br>2.<br>Please provide updated CVs for all speakers |
| Audio-Visual arrangements  |  |
| Number of Meals / Tea-Coffee/Snacks                                  |  |
| Banquet arrangements   |  |
| Catering Services  |  |
| Arrangement for Hotel Stay for Speakers /Guests                      |  |
| Parking and Security arrangements                                    |  |
| Special requirements   |  |
| <b>FINANCIAL CONSIDERATIONS</b>                                      |  |
| Registration Fees for Delegates /PG students                         |  |
| Number of Delegates /PG students                                     |  |

|   |  |
|---|--|
| Total collection from Registration  |  |
| <b>SPONSORSHIP DETAILS</b>  |  |
| Financial support from institution  |  |
| Provide a detailed expense document on a separate sheet   |  |
| <b>DUTY ALLOCATION AT DEPARTMENT LEVEL</b>  |  |
| Designing, approval , printing and distribution of brochure   |  |
| Venue arrangements – including stage arrangements, directions for delegates, stage preparation, bouquets etc. |  |
| Audio-Visual  |  |
| Mementoes /Gifts/Certificates   |  |
| Travel arrangements for Guests /VIPs  |  |
| Menu, catering services and lunch area arrangements   |  |
| Registration and Accounts Keeping   |  |



**BHARATI VIDYAPEETH  
(DEEMED to be UNIVERSITY)  
DENTAL COLLEGE AND HOSPITAL, PUNE**

---

**Date: 12<sup>th</sup> July 2019**

---

**NOTICE**

To,  
All HODs/ In-charges,

Sir /Madam,

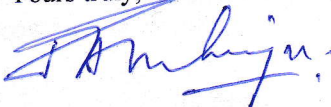
I wish to bring to your attention the guidelines for the **Continuing Dental Education Programmes** to be conducted by our institute:

1. ALL expenses for the programmes must be recovered through Registration Fees from Delegates Participants.
2. No honorarium in Cash will be given to Speakers / Guest Faculty for these events. Speakers must be respected members of their specialty and eager to share their experiences and knowledge with other members of the fraternity.
3. Speakers / Guest Faculty may be provided Travelling Allowance on submission of their tickets (air, rail or road) or if travelling by personal vehicle at the rates prescribed by the University. Needless to say these expenses must be recovered through Registration Fees from delegates / Participants.
4. Speakers / Guest Faculty may be given a memento / gift not exceeding Rs. 2000/- for their effort. Memento is the preferred mode of appreciation.
5. Stay for Speakers / Guest Faculty may be arranged at Guest House where such facility exists or at a reasonably priced hotel. As far as possible such expenses should be avoided.
6. It is recommended that sponsorship be obtained from various sources for the conduct of CDE programmes and charges be levied for Trade Fair stalls.

I hope these guidelines are followed in the letter and spirit.

I look forward to your cooperation and your suggestions in this regard.

Yours truly,



**Dr. Rajesh Kshirsagar  
Principal**



**Bharati Vidyapeeth  
(Deemed to be University)  
Dental College & Hospital, Pune  
Continuing Dental Education Committee  
Academic Year 2019-2020**

---

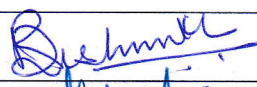

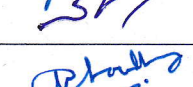
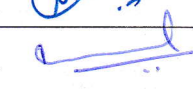
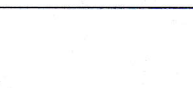
**Meeting conducted on 10<sup>th</sup> October 2019 at 9.00 am in  
the Department of Oral Pathology & Microbiology**

**Agenda:**

1. To discuss the quarterly report of CDE programs conducted in the months of July, August and September 2019.

**Minutes of Meeting:**

1. A meeting was conducted on 10<sup>th</sup> July 2019, which was attended by all the committee members.

| Sr. No. | Name of Faculty        | Committee    | Signature   |
|---------|------------------------|--------------|---|
| 1.      | Dr. Revati Deshmukh    | Chairman     |  |
| 2.      | Dr. Swapna Patankar    | Co-ordinator |  |
| 3.      | Dr. Venkatesh Kulkarni | Member       |  |
| 4.      | Dr. Mayur Chaudhary    | Member       |  |
| 5.      | Dr. Prashant Rao       | Member       |  |

2. The Co-ordinator presented the quarterly report of:

**Continuing Dental Education Programs conducted in  
July, August and September 2019**

| Sr. No. | Date                       | Organized by Dept.          | Topic   | Speaker  | Audience targeted                           | International /National/State/Institute Level |
|---------|----------------------------|-----------------------------|---|--|---|---|
| 1.      | 11 <sup>th</sup> July 2019 | Oral Medicine and Radiology | "No Tobacco Day" Function and Dental Check Up camp at Agriculture College | 1. Dr. Shameeka Thopate, Assistant Professor, Dept. of Oral Medicine and Radiology | Faculty and Students of Agriculture College | BV Campus                                     |

**Bharati Vidyapeeth**  
**(Deemed to be University)**  
**Dental College & Hospital, Pune**  
**Continuing Dental Education Committee**  
**Academic Year 2019-2020**

| Sr. No. | Date  | Organized by Dept.                             | Topic   | Speaker   | Audience targeted   | International /National/State/Institute Level |
|---------|---|--|---|---|---|---|
|         |   | and NSS Unit of College of Architecture, BVD U |   | lecture on "Ill Effect of Tobacco on Oral and General Health"<br>2. Dr. Santosh Jadhav, Assistant Professor, Dept. of Oral Medicine and Radiology, lecture on "ill effects of tobacco on general populations" |   |   |
| 2.      | 29 <sup>th</sup> July 2019                      | Prosthodontics and Crown and Bridge            | "Digital Impressions-3Shape Trios 3"  | Dr. Mazna Ashraf<br>Lecture followed by Hands-on  | Faculty and Post-graduate Students of Department of Prosthodontics and Crown and Bridge | Institute                                     |
| 3.      | 2 <sup>nd</sup> August 2019                     | Oral Medicine and Radiology                    | Workshop on Online Submission of Dissertations                                | Dr. Vishwas Dhapte & Dr. Sachin Kadam   | Part III Post-graduate Students   | Institute                                     |
| 4.      | 28 <sup>th</sup> & 29 <sup>th</sup> August 2019 | Public Health Dentistry                        | 'Research Methodology & Biostatistics'  | Dr Umesh Wadgave, Dr. Mahesh Khairnar & Dr. Amol Jamkhande<br>Didactic presentations, group activities were conducted and live demonstration of Literature Search was given.                                  | Part I postgraduate students  | Institute                                     |
| 5.      | 28 <sup>th</sup> August 2019                    | BVP Dental College, Pune in                    | Oral Hygiene Awareness Month<br>"Insight to the Modern Day Oral Hygiene Aids" | Dr Priya Lele, Assistant Professor Department of Periodontology   | I year BDS Students   | Institute                                     |



**Bharati Vidyapeeth**  
**(Deemed to be University)**  
**Dental College & Hospital, Pune**  
**Continuing Dental Education Committee**  
**Academic Year 2019-2020**

| Sr. No. | Date   | Organized by Dept.  | Topic  | Speaker  | Audience targeted                 | International /National/State/Institute Level |
|---------|--|---|--|--|-----------------------------------|---|
|         |  | collaboration with Indian Dental Association, Pune Branch and Oral B  |  |  |                                   |   |
| 6.      | 27 <sup>th</sup> – 29 <sup>th</sup> September 2019 | Bharati Vidyapeeth (Deemed to be University) Dental College and Hospital, Pune in collaboration with Smile Nation | 2 <sup>ND</sup> INTERNATIONAL WOMEN'S DENTAL AND LEADERSHIP CONGRESS | Pre-conference Workshops were conducted to enhance clinical skills by eminent speakers from various specialties of Dentistry | 500 Delegates from all over India | National                                      |

**Resolution:**

1. The date of next meeting was decided as 6<sup>th</sup> January 2020, at 9.00 am in the department of Oral Pathology & Microbiology.
2. The Co-ordinator should to mail a quarterly report of CDE programs conducted in the months of October, November and December 2019 to Dr. Revati Deshmukh and Dr. Rajesh Kshirsagar.

**Bharati Vidyapeeth**  
**(Deemed to be University)**  
**Dental College & Hospital, Pune**  
**Continuing Dental Education Committee**  
**Academic Year 2019-2020**

---

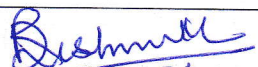
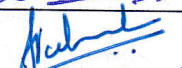

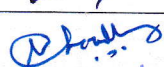

**Meeting conducted on 6<sup>th</sup> January 2020 at 9.00 am in**  
**the Department of Oral Pathology & Microbiology**

**Agenda:**

1. To discuss the quarterly report of CDE programs conducted in the months of October, November and December 2019.

**Minutes of Meeting:**

1. A meeting was conducted on 6<sup>th</sup> January 2020, which was attended by all the committee members.

| Sr. No. | Name of Faculty        | Committee    | Signature   |
|---------|------------------------|--------------|---|
| 1.      | Dr. Revati Deshmukh    | Chairman     |  |
| 2.      | Dr. Swapna Patankar    | Co-ordinator |  |
| 3.      | Dr. Venkatesh Kulkarni | Member       |  |
| 4.      | Dr. Mayur Chaudhary    | Member       |  |
| 5.      | Dr. Prashant Rao       | Member       |  |

2. The Co-ordinator presented the quarterly report of:

**CDE programs conducted in the months of**  
**October, November and December 2019**

| Sr. No. | Date                           | Organized by Dept.   | Topic                                       | Speaker   | Audience targeted                | International /National/State/Institute Level |
|---------|--------------------------------|----------------------|---|---|----------------------------------|---|
| 1.      | 13 <sup>th</sup> November 2019 | Department of Prosth | Inter-collegiate Prosthodontic Journal club | Case Presentations and discussion by Faculty and Post-graduate Students | Postgraduate student delegates & | All Dental Colleges in Pune                   |



**Bharati Vidyapeeth**  
(Deemed to be University)  
**Dental College & Hospital, Pune**  
**Continuing Dental Education Committee**  
**Academic Year 2019-2020**

| Sr. No. | Date                           | Organized by Dept.  | Topic  | Speaker   | Audience targeted   | International /National/State/Institute Level |
|---------|--------------------------------|---|--|---|---|---|
|         |                                | odontics and Crown and Bridge and IPS, Pune branch jointly organized an Inter-collegiate Prosthodontic Journal club |  | followed by question-answer session   | senior faculty members from various college including the AFMC, Pune                            |   |
| 2.      | 26 <sup>th</sup> November 2019 | Implantology Committee, BVP Dental College, Pune  | A workshop & Hands-on session 'Essentials in Implantology' | Implantologist Dr. Suvarna Nene, Dr. Paresh Gandhi, Professor & Dr. Vijaysinh More, Professor Dept of Department of Prosthodontics and Crown and Bridge | 121 registrations including students from Singhgad Dental College & Rangoonwal a Dental College | All Dental Colleges in Pune                   |

**Resolution:**

1. The date of next meeting was decided as 9<sup>th</sup> April 2020, at 9.00 am in the department of Oral Pathology & Microbiology.
2. The Co-ordinator should to mail a quarterly report of CDE programs conducted in the months of January, February and March 2020 to Dr. Revati Deshmukh and Dr. Rajesh Kshirsagar.